Course Title: Courts Systems and Practice  
Credit Hours: 3.0 Semester Credit Hours  
Course Schedule: Online  
Prerequisite: NONE

Course Number: CRIJ 1306.43401  
Date: January 2015  
Professor: Michael Santiago  
E-mail: msantiago@DCCCD.edu  
Office #: 817-504-6650 Not before 9:00AM or after 9:00 PM

Course Description: The judiciary in the criminal justice system; structure of American court system; prosecution; right to counsel; pre-trial release; grand juries; adjudication process; types and rules of evidence; sentencing.

Student Leaning Outcomes

Upon completion of this course the student will be able to;

Quarter 1

Chapter 1 Law in Medieval Times
Upon Completion of this Chapter the student will be able to:
- Discuss and describe the law and order in medieval times
- List and define the three main ordeals
- Discuss the origins of the ordeal

Chapter 2 The History of Jury trials
Upon Completion of this Chapter the student will be able to:
- Define jury trial
- Define bench trial
- The impact of English common law on English common in the American criminal justice system
- Define and differentiate between civil liberties and civil rights
- Discuss the function of a jury
- Define what a verdict is
- Discuss the history of the common law legal system
- Discuss the impact of the Magna Carta
- Discuss the jury trial protections given by the U.S. Constitution

Chapter 3 Jury Trial in the United States
Upon Completion of this Chapter the student will be able to:
- List the rights every person has that is accused of a felony
- Discuss when a trial by jury is a constitutional right
- List the right enumerated in the Bill of Rights that pertain to a a person accused of a crime
- Define speedy trial
- Define compulsory process
- When a person accused of a crime is entitle to an attorney
Chapter 4 the Role of Jury Trials
Upon completion of this chapter the student will be able to:
- List the responsibilities of a jury
- Discuss the history of juries
- List and discuss the pros and cons of the jury system

Quarter 2

Chapter 5 Civil trial procedure
Upon completion of this chapter the student will be able to:
- Compare and contrast civil trial and criminal trial
- Discuss the level of proof required in a civil trial
- Define preponderance of the evidence

Chapter 6 Waiver of jury trial
Upon completion of this chapter the student will be able to:
- Discuss why an accused would waive their right to a jury trial
- Define bench trial
- List four considerations before a waiver of a jury trial will be considered

Chapter 7 Privileged Communications
Upon completion of this chapter the student will be able to:
- Define privileged communication
- Discuss the purpose of privileged communication
- List the privileged communications recognized by the criminal justice system
- List the exceptions that apply to privileged communications

Chapter 8 Criminal Case Procedure Prior to Trial
Upon completion of this chapter the student will be able to:
- List the procedure prior to a trial
- Define the following terms:
  - first appearance
  - Preliminary Hearing
  - Arraignment
  - Pre-Trial Motions
  - Pre-Trial Conference
  - Plea-Bargaining
- List than define the four types of pleas
Quarter 3

Chapter 9 Civil Case Procedure Prior to during trial
Upon completion of this chapter the student will be able to:
• List the civil case procedure prior to trial
• Define the following terms:
  o Plaintiff's Complaint
  o Complaint and Summons
  o Defendant's Answer
  o Discovery
  o Interrogatories
  o Depositions
  o Pre-Trial Motions
  o Settlement Conference
  o Jury Selection
  o Opening Statement
  o Prosecution Evidence/Witnesses
  o Defense Evidence/Witnesses
  o Rebuttal
  o Closing Argument
  o Jury Instructions
  o Jury Deliberations
  o Verdict

Chapter 10 Pretrial Motions
Upon completion of this course the student will be able to:
• Define motion
• What is a motion?
• Discuss why motions are necessary to the criminal proceedings
• List and define the most common motions

Chapter 11 Grand Jury Process
Upon completion of this chapter the student will be able to:
• Discuss the number of jurors selected by the commissioners
• List the qualifications of a person selected to serve on a grand jury
• Discuss who may be present in a grand jury room
• Discuss how the grand jury proceedings shall be held
• List the duties of a grand jury
• Discuss how a person is indicted
• Chapter 12 Basic rights enumerated in the CCP
• Upon completion of this chapter the student will be able to;
• Describe and discuss the concept of due process
• Discuss when a defendant has the right to counsel
• List the rights a citizen of the state of Texas has related to searches and seizures
• List the right enumerated in Article 1 of the Code of Criminal Procedure (CCP)
• List the waivers a citizen of the State of Texas may request
• Discuss what is meant by "Dignity of the State" found in article 1.23 of the CCP
• Define Jeopardy as found in article 1.10 of the CCP
• Chapter 13 Magistrates and their duties
• Upon completion of this chapter and student will be able to:
• List and define magistrates and their duties
• List and discuss the duties of a magistrate
• Define examining court

Quarter 4

Chapter 14 who are peace officers
Upon completion of this chapter the student will be able to;
• List and define who are considered peace officer in the State of Texas
• Who are Special Investigators?
• Discuss the what powers Special Investigators have in the State of Texas
• Describe who and what the duties are of Adjunct Police Officers
• What is the authority of peace officers from adjoining states?

Chapter 15 Duties of peace officers
Upon completion of this chapter the student will be able to;
• List the duties and powers of every peace officer in the state of Texas
• Describe what a peace officer may do to perform his duties as a peace officer
• Describe the punishment if a person refuses to assist and officer making such a request?
• Who is the conservator of the peace?
• Who takes custody of committed to jail by a magistrate or court?

Chapter 16 Duties of peace officers relating to Racial Profiling:
Upon completion of this chapter the student will be able to;
• Define Law enforcement policy agency
• Define race or ethnicity
• Define pedestrian
• Discuss the duties of law enforcement agencies of adopting a detailed written policy related to racial profiling
• Discuss the reports required for traffic and pedestrian stops

Instructional Methods: This course will be taught through lectures, visual and audio aids, class participation and group projects.

Required Text(s): Courts Systems and Practice. Author Michael, purchased at the Eastfield College bookstore only.

Code of Criminal Procedure: http://www.statutes.legis.state.tx.us/

Instructional Methods: Online, weekly assignments, examinations, reaction paper, and discussion boards.

Required Text(s): Courts Systems and Practice. Author Michael Santiago

The manual may be purchased at the Eastfield College bookstore only.

Evaluation Procedure: The grades in this course will be based upon the following:
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<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
<th>Total</th>
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<tbody>
<tr>
<td>Weekly Assignments</td>
<td>25 each</td>
<td>325 points</td>
</tr>
<tr>
<td>Quarterly Examinations</td>
<td>100 each</td>
<td>400 points</td>
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<tr>
<td>Discussion Questions</td>
<td>75 each</td>
<td>75 points</td>
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<tr>
<td>Film/Video Review</td>
<td>100 each</td>
<td>100 points</td>
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<tr>
<td>Reaction Paper (SWAT)</td>
<td>100 each</td>
<td>100 points</td>
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</tbody>
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1000 total points

**Grade Scale:**
- A=900-1000
- B=800-899
- C=700-799
- D=600-699
- F<600

**Examination Dates:** To be announced

**EXEMPLARY EDUCATIONAL OBJECTIVES**

- Students in Criminal Justice will learn to employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition.
- Students will examine social institutions and process across a range of historical periods, social structures, and cultures.
- Students will learn to use and critique alternative explanatory systems of theories.
- Students will analyze the effects of historical, social, political, economic, cultural, and global forces on the area of study.
- Students will learn to understand the evolution and current role of the Criminal Justice system in the United States.

**CORE CURRICULUM INTELLECTUAL COMPETENCIES**

- **READING:** the ability to analyze and interpret a variety of printed materials at the college level.
- **WRITING:** the ability to produce clear, correct, and coherent prose adapted to purpose, occasion and audience at a college level.
- **CRITICAL THINKING:** think and analyze at a critical level.
- **COMPUTER LITERACY:** to understand our technological society and use computer based technology in communication and the acquisition of information.

**Resources:** Additional resources including magazines, newspapers, journals, and periodicals may be used by the instructor and the student. Students are strongly encouraged to use the resources of the college library to enhance their overall learning experience.

**Developmental Courses:** The Texas Success Initiative (TSI) is a statewide program to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college level course work. The TSI requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. The program assesses a students basic academic skills in many college level classes such as English 1301/1302, History 1301/1302, Math 1414 etc. Students who do not meet assessment standards may complete prerequisite requirements by taking developmental courses in the deficient area and passing them with a grade of “C” or higher. In some cases retesting will be required. It is up to each student to be aware and informed about requirements that are subject to change. Additional information is available from the TSI office. [Link](https://www1.dcccd.edu/cat0910/admiss/tsi.cfm?loc=4)
Attendance Policy: Regular class attendance is important to your academic success. Excessive absence may subject you to removal from class.

Financial Aid Statement
Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Financial Aid Statement for Distance Learning Classes
If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date by either e-mailing or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

Repeating This Course: (Third Attempt to Enroll in a Course)
Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at: http://www.dcccd.edu/thirdcourseattempt/

Academic Honesty Statement
Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. Cheating includes copying from another student's test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an un-administered test, and substituting for another person to take a test. Plagiarism is the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work. Collusion is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.
**ADA Statement**

Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. Call 972.860.8348 or email efcdso@dcccd.edu. For more information: http://www.eastfieldcollege.edu/SSI/DSO/index.html

**Religious Holidays**

Absences for observance of a religious holy day are excused. Notification of the absence must be given to the instructor in writing at least two weeks prior to the date of the holy day. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within at a mutually agreed upon time after the absence.

**Withdrawal Policy**

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by **semester’s drop date**. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119), or contact the division office.

**STOP BEFORE YOU DROP**

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions.

Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

**Family Educational Rights and Privacy Act of 1974 (FERPA)**

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

The instructor reserves the right to amend this syllabus as necessary.