Course Description

Completion of at least 2 AUMT courses and Automotive Department approval. Career related activities encountered in the student's area of specialization are offered through a cooperative agreement between the college, employer, and student. Under supervision of the college and the employer, the student combines classroom learning with work experience. Directly related to a technical discipline, specific learning objectives guide the student through the paid work experience. This course may be repeated if topics and learning outcomes vary. (1 Lec., 20 Ext.)

Course Focus

This course includes a substantial amount of hands-on learning activities designed to supplement the student's college training with real world hands on experience.

Text and References

Textbook: As assigned by David McNabb
Automotive Laboratory Exercises: David McNabb
Selected Manufacturer Specific Materials/Publications
Selected Internet and Online Resources

Course Goals

The course goal as it relates to the performance objective is to provide the automotive student hands on training to re-enforce the student's academic training. This training is to be supervised by a journeyman technician and relates to the learning objectives established by the student and instructor. *ASE testing in at least two areas of student's choice.

Course Evaluation

Final Grade is composed of:

Completion of all Crucial Goals—You will receive an A or F depending on your successful completion of the following:

-609 certification*

-Today's Class online assignments (must pass final exam with 70 or above or 16 hr coop seminar* (seminar dates to be announced)

-ASE Exams* (must register and take at least 2 ASE exams of the student's choice)

-Successful employer evaluation*

Note: Items marked with an asterisk * are considered crucial course goals. Failure to complete any of the crucial goals will result in an “F” course grade. A change in employment status during this coop without my prior approval will result in a letter grade of “F” for your course grade regardless of previous employer ratings and assignment grades. All assignments must be complete by May 5th, 2015. I will not accept any late assignments for any reason. I will accept completed assignments at any time. DO NOT WAIT!!!!!!!! This class has the highest failure rate of any of our automotive classes.
*Register for ASE tests at [www.ase.com](http://www.ase.com)
NOTE: See this weblink and me for more details:

*Proof of 609 Certification: use any of the following websites (your choice--I hear ASE is easier $20.00):

www.macsw.org (must create a user account)

[www.asecampus.com](http://www.asecampus.com) (note: Please create a user account 1st, then login. Select products from a drop down menu then find the 609 test.)


[www.todaysclass.com](http://www.todaysclass.com)
**Instructor id:** zkajeu843h  **Note:** (If you already have a todays class ID, this is not necessary).  After you register, I will assign your assignments. The sooner you register, the sooner you begin!

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Final grade will be of letter type:

- **A** = 90 to 100 points
- **B** = 80 to 89 points
- **C** = 70 to 79 points
- **F** = Below 70 points
- **I** = Incomplete
Receiving Your Final Semester Grades:
End-of-semester grades will not be mailed to you by the college.

INTERNET ACCESS TO GRADES
Go to the Dallas County Community College District website (http://www.dcccd.edu).
1. Click on eConnect, then select ‘Current Credit Student Menu’
2. Under the heading ‘My eConnect Account’, select Log In.
3. Enter your seven-digit student ID number (not your Social Security number.)
4. Enter your password or, if this is your first time to use the system, enter your date of birth.
5. Under the heading ‘My Personal Information’, select Check My Grades.
6. Select the term and grade type that you wish to review, then click on ‘Submit’

Americans with Disabilities Policy Statement - If you feel you may need an academic adjustment (such as help with taking notes, etc.) because of any type of physical disability or learning difference, please talk with your instructor during office hours or by appointment before the end of the first week of classes. You may also contact Disability Services at (972) 860-4673 room S136 for advisement and counseling.

bhcADAservices@dcccd.edu

Notification Of Absence Due To Religious Holy Day(s) - Absences for observance of a religious holy day are excused if you inform your instructor at the beginning of the course. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a reasonable time after the absence.

Financial Aid Statement
Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Drop Policy - If you do not wish to complete this course, you are responsible for withdrawing yourself from the class. If you are unable to complete this course you must withdraw from it by April 20th, 2015. Withdrawing from this course is a formal procedure which you must initiate. The instructor or instructional associate cannot do it for you. You may do this in admissions or counseling. If you stop attending and do not withdraw you will receive a performance grade, usually an “F”. Students sometimes drop courses when help is available that would enable them to continue. If you feel the need to withdraw, please discuss your plans with the instructor or instructional associate.

STOP BEFORE YOU DROP
For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop.
You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions.
Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access:
http://www.dcccd.edu/Why/Reg/Registration/Pages/DropWithdraw.aspx
**Repeating a Course**-Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at [http://www.dcccd.edu/pc/cost/3rdcrseattmpt/Pages/default.aspx](http://www.dcccd.edu/pc/cost/3rdcrseattmpt/Pages/default.aspx)

**Academic dishonesty**-Academic dishonesty is a violation of the Code of Student Conduct. Academic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct: [https://www1.dcccd.edu/catalog/ss/code.cfm](https://www1.dcccd.edu/catalog/ss/code.cfm)