Class Time and Location:
Lecture: Room S212 at 8:35 – 9:55
Lab: Room S301 at 7:05 – 8:25

Instructor: Name: Mark A Rayshell
Office Hours: By appointment. Adjuncts Office (Door next to S301)
Division Office Phone: 972-860-7297/7108
E-mail Address: MARayshell@dcccd.edu

Course Description (4 Credit Hours):
A continuation of Applied Human Anatomy and Physiology I designed for students considering a career in the health field. The following body systems are included: digestive, respiratory, cardiovascular, lymphatic/immune, renal/excretory, and reproductive. Emphasis is on homeostasis. This course is intended for students seeking to complete an Applied Science Degree. (3 Lec., 3 Lab.) (Coordinating Board Academic Approval Number 2607065124)

Prerequisites:
SCIT 1407

Textbooks:
A. Required:
OR

Course Objectives:
Identify and describe the anatomy of the digestive, respiratory, cardiovascular, lymphatic, immune, excretory, and reproductive systems; explain the physiology of the digestive, respiratory, cardiovascular, lymphatic, immune, excretory, and reproductive systems; use appropriate anatomical and physiological terminology when discussing the digestive, respiratory, cardiovascular, lymphatic, immune, excretory, and reproductive systems; and interpret the effect of the digestive, respiratory, cardiovascular, lymphatic, immune, excretory, and reproductive systems on overall body homeostasis.
Student Learning Outcomes:

1. Upon the completion of the SCIT 1407 & 1408 pathway, students should be able to describe the effects of the endocrine system on other body systems.

2. Upon completion of this pathway, students should be able to
   a) define homeostasis
   b) identify the body systems directing homeostasis
   c) identify key parts of a feedback mechanism
   d) identify examples of homeostasis in body systems

3. Describe the components of the organ systems of the human body.

SCANS SKILLS:

FOUNDATION SKILLS

(F1) READING – locates, understands and interprets written information

(F2) WRITING – communicates thoughts, ideas, information in writing

Basic (F3) ARITHMETIC – performs basic computations

Skills (F4) MATHEMATICS – chooses appropriate mathematical techniques

(F5) LISTENING – receives, interprets, and responds to verbal messages and cues

(F6) SPEAKING – organizes ideas and communicates orally

(F7) CREATIVE THINKING – generates new ideas

(F8) DECISION MAKING – specifies goals and constraints, chooses best alternatives

Thinking (F9) PROBLEM SOLVING – recognizes problem and devises/implements a solution

Skills (F10) MENTAL VERBALIZATION – thinking about what something will be

(F11) KNOWING HOW TO LEARN – uses efficient learning techniques

(F12) REASONING – discovers and applies underlying rules or principles

(F13) RESPONSIBILITY – exerts a high level of effort and perseveres toward goals

Personal (F14) SELF-ESTEEM – believes in oneself and maintains a positive view of self

Qualities (F15) SOCIABILITY – demonstrates to others that you care about them
(F16) SELF-MANAGEMENT – assesses self accurately, sets goals, exhibits self control

(F17) INTEGRITY/HONESTY – chooses ethical courses of action

WORKPLACE COMPETENCIES

(C1) MANAGES TIME – sets relevant, goal related activities, ranks and allocates time

Manages

(C2) MANAGES MONEY – uses or prepares budgets, keeps detailed records

Resources

(C3) MANAGES MATERIAL – acquires, stores, and distributes materials, supplies, etc.

(C4) MANAGES HUMAN RESOURCES – assesses skills and distributes work

(C5) ACQUIRES INFORMATION – identifies need for data, obtains and evaluates

Manages

(C6) ORGANIZES INFORMATION – organizes, processes, and maintains information

Information

(C7) INTERPRETS INFORMATION – selects, analyzes info – communicates results

(C8) USES COMPUTERS – to acquire, organize, analyze, and communicate information

(C9) PARTICIPATES AS A MEMBER OF A TEAM – contributes to group effort

Inter-

(C10) TEACHES OTHERS – helps others learn needed knowledge and skills

Personal

(C11) SERVES CLIENTS/CUSTOMERS – works to satisfy client/customer expectations

Skills

(C12) EXERCISES LEADERSHIP – communicates ideas to justify position and lead others

(C13) NEGOTIATES – works toward agreements involving an exchange of resources

(C14) WORKS WITH DIVERSITY – works well with people from diverse backgrounds

(C15) UNDERSTANDS SYSTEMS – social, organizational, and technological systems

Systems

(C16) MONITORS SYSTEMS – distinguishes trends, predicts impact

(C17) IMPROVES SYSTEMS – makes suggestions to modify existing systems

(C18) SELECTS TECHNOLOGY – judges which technology will produce desired results

Technology

(C19) APPLIES TECHNOLOGY – understands procedure for setup and use of machines
MAINTAINS TECHNOLOGY – prevents, identifies, or solves technological problems

Evaluation Procedures:

Exams

3 Major lecture exams* – 100 points each = 300 points

3 Laboratory exams – 100 points each = 300 points

Lecture Exams consist of matching, true/false, multiple choice and short answer essay.

Laboratory Exams consist of fill-in-the-blank. There will NOT be a word bank. Open lab times are posted outside of the lab door. There are also models located at the circulation desk in the library.

*Make – up Exams
A comprehensive final will be given for lecture exam missed.
If a laboratory practical is missed, you will receive a grade of ZERO for the exam. There are no make-up laboratory practicals.

Final grade

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<tr>
<th>Points Range</th>
<th>Percentage Range</th>
<th>Grade</th>
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<tbody>
<tr>
<td>540 – 600pts</td>
<td>90 – 100%</td>
<td>A</td>
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<td>480 – 539pts</td>
<td>80 – 89%</td>
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<td>420 – 479pts</td>
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<td>360 – 419pts</td>
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<td>0 - 359</td>
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Writing Across the Curriculum:

Science courses at Eastfield College follow a principle of “Writing Across the Curriculum.” Each course incorporates a writing element. Writing is a critical part of communication of ideas, and is important in the synthesis and analysis of scientific concepts. Writing in this course is accomplished through completion of essay questions on the lecture exams. Each question must be
answered in complete sentences, using proper grammar, correct spellings, giving examples and details to support the statement.

**Obtaining Final Course Grades Using eConnect:**

Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your **Student Advising Report**, which is available in the Admissions Office.

**Eastfield College Email Policy:**

Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to: http://www.dcccd.edu/netmail/home.html

**Course Outline:**

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<tr>
<th>Dates (TBA)</th>
<th>Topic</th>
<th>Chapters</th>
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<tbody>
<tr>
<td></td>
<td>The Cardiovascular System: Blood</td>
<td>19</td>
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<td>The Cardiovascular System: Heart</td>
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<td>The Cardiovascular System: Vessels</td>
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<td>The Lymphatic System</td>
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<td><strong>Suggested Testing</strong></td>
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<td></td>
<td>The Endocrine System</td>
<td>18</td>
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<td>The Respiratory System</td>
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<td>The Digestive System</td>
<td>24</td>
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<td>Metabolism</td>
<td>25</td>
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<td></td>
<td><strong>Suggested Testing</strong></td>
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<td></td>
<td>The Urinary System</td>
<td>26</td>
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<td>Fluid, Electrolyte and Acid-Base</td>
<td>27</td>
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<td></td>
<td>The Reproductive System</td>
<td>28</td>
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<td>Development and Inheritance</td>
<td>29</td>
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<tr>
<td></td>
<td><strong>Suggested Testing</strong></td>
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**Attendance Policy:**

Students are expected to attend and be on time to all classes and labs. Students will be responsible for all subject matter covered in all classes and labs whether they had attended or not. There are no make-up lectures nor class notes for students who miss class. Students who have no more than 3 recorded absences will be eligible to do an Extra Credit Research Paper worth up to 5 points on the final average. Details will be given in class as to the paper’s contents.
**Emergency/Inclement Weather Procedure:**

In case of emergency or inclement weather conditions, Eastfield students should listen to KEOM-FM Radio Station (88.5) as the primary media source. In partnership with the Mesquite Independent School District, Eastfield College Administration will notify KEOM immediately after a decision is made to cancel classes on any given day of inclement weather or for emergency purposes. Students may also monitor other local radio and television stations. The earliest an announcement may be broadcast on KEOM Radio is 6 a.m. Students may also refer to the Eastfield College web page www.eastfieldcollege.com for the Inclement Weather announcement under the Features area of the front page. The announcement will be posted immediately following the decision to close the college.

**Financial Aid Statement:**

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

**OR**

**Financial Aid Statement for Distance Learning Classes:**

If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date by either e-mailing or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

**Repeating This Course: (Third Attempt to Enroll in a Course):**

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at: http://www.dcccd.edu/thirdcourseattempt/
Academic Honesty:

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. **You will be given a failing grade on an assignment or test, may be failed for the class, or you may even be suspended from college, depending upon the circumstances.**

Food and Drink Policy:

Tobacco products are prohibited in Eastfield College classrooms. Students are allowed to bring in snacks or small drinks to lecture class only, however, the student must adhere to the Food and Drink Policy Statement below:

Food and Drink Policy Statement

We the undersigned understand that bringing drinks and food into the college classroom is a privilege and a responsibility. Out of respect for other members of the Eastfield College community, we agree to take full responsibility for our actions. This includes but is not limited to
removing cans, bottles, trash, etc. from the classroom when we leave, and depositing our trash in appropriate receptacles outside the classrooms. Also, we agree to clean up spills and, if special cleaning is needed, to contact appropriate college personnel immediately.”

The right and responsibility for setting classroom food and drink policy does not extend to classrooms or other areas where students and faculty are working directly with or around college property such as computers, lab materials, equipment, and/or college-owned books. Classroom and other spaces such as these will be restricted from the use of food and drink at all times for students and college personnel. In addition, the right and responsibility for setting classroom food and drink policy does not extend to items that are generally prohibited from the campus (e.g. alcohol, tobacco products).

Ada Statement:

Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. Call 972.860.8348 or email efcdso@dcccd.edu. For more information: http://www.eastfieldcollege.edu/SSI/Dso/index.html

Religious Holidays:

Absences for observance of a religious holy day are excused. Notification of the absence must be given to the instructor in writing at least two weeks prior to the date of the holy day. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a mutually agreed upon time after the absence.

Withdrawal Policy:

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by November 13, 2013. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119), or contact the division office.

If you drop a class via eConnect, make sure to print a copy of the confirmation and keep the copy. In the event of a discrepancy it will be the responsibility of the student to provide documentation.
of having dropped the class.

STOP BEFORE YOU DROP:

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop.

You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions.

Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access:

https://www1.dcccd.edu/coursedrops

Family Educational Rights and Privacy Act of 1974 (FERPA):

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

Classroom Etiquette:

Students are expected to be attentive and non-disruptive. The use of cell phones or other electronic listening devices such as I-Pods, etc, are forbidden in the class. Cell phones must be silenced during class.

Children on Campus:
The institution strives to protect an environment most conducive to teaching and learning for all enrolled students. Children who are taking part in organized scheduled activities or who are enrolled in specific classes are welcomed. Minor children, however, should not be brought to the institution unless closely supervised by their parent. Minor children should not be brought into classrooms, laboratories or other facilities of the college. This practice is disruptive to the learning process. In the case of an emergency where the student-parent has no alternative but to bring the child to campus, classroom faculty or the administrative heads of other units have full discretion as to whether a child may be allowed to quietly stay in the location. These individuals may require that children be removed by the student-parent from the setting if, in their opinion, the presence of the child is deemed to be disruptive to the learning process. For reasons of security and child welfare the institution will not permit unattended children to be left anywhere on the premises. Parents who have problems with childcare should visit the Counseling and/or Advisement Center to receive referrals to childcare services in the area.

**The instructor reserves the right to amend this syllabus as necessary.**