BROOKHAVEN COLLEGE
Human Anatomy & Physiology II SCIT 1408
FALL 2015 Syllabus

***The instructor reserves the right to amend this syllabus and schedule as necessary.***

SCIT 1408 section 21001

Lecture Instructor Dr. E. Thaxton (Dr. t)
Office Hours: Contact: ethaxton@dccc.edu

Lab Instructor: Dr. P.Guidry-Zeba
Contact: pguidry@dccc.edu

Lecture Day/Time: Monday & Wednesday 10:30-11:50 room: X2004
Lab Day/Time: Wednesday 1:30- 4:10 room: X2018
Biology Resource Lab (BRC) Schedule TBA room: X2030

SCIT 1408 Applied Human Anatomy and Physiology II This is a WECM Course Number.

Prerequisite: SCIT 1407 or BIOL 2401.

Course Description: A continuation of Applied Human Anatomy and Physiology I designed for students considering a career in the health field. The following body systems are included: digestive, respiratory, cardiovascular, lymphatic/immune, renal/excretory, reproductive, and an expansion of endorine function. Emphasis is on homeostasis. This course is intended for students seeking to complete an Applied Science Degree. (3 Lec., 3 Lab.)

Students are expected to have a basic knowledge of cell anatomy, cell function, and biochemistry. Some of the information in the textbook will be considered review and will, therefore, not be covered at length. However, students will be responsible for all of the information included in all of the chapters covered over the semester. This course requires that each student possess a spoken, reading, and written knowledge of the American English language at the college level. Translators are not permitted during tests or quizzes.

Students enrolled in SCIT 1408 may not enroll in BIOL 2420 or BIOL 2421 without written permission from Dr. P. Mason, pmason@dccc.edu

Learning Outcomes (Lecture)
Upon successful completion of this course, students will:
1. Use anatomical terminology to identify and describe locations of major organs of each system covered.
2. Explain interrelationships among molecular, cellular, tissue, and organ functions in each system.
3. Describe the interdependency and interactions of the systems.
4. Explain contributions of organs and systems to the maintenance of homeostasis.
5. Identify causes and effects of homeostatic imbalances.
6. Describe modern technology and tools used to study anatomy and physiology.

SCIT 1408 Applied Human Anatomy and Physiology (lab)
The lab provides a hands-on learning experience for exploration of human system components and basic physiology. Systems to be studied include endocrine, cardiovascular, immune, lymphatic, respiratory, digestive (including nutrition), urinary (including fluid and electrolyte balance), and reproductive (including human development and genetics).

Learning Outcomes (Lab)
Upon successful completion of this course, students will:
1. Apply appropriate safety and ethical standards.
2. Locate and identify anatomical structures.
3. Appropriately utilize laboratory equipment, such as microscopes, dissection tools, general lab ware, physiology data acquisition systems, and virtual simulations.
4. Work collaboratively to perform experiments.
5. Demonstrate the steps involved in the scientific method.
6. Communicate results of scientific investigations, analyze data and formulate conclusions.
7. Use critical thinking and scientific problem-solving skills, including, but not limited to, inferring, integrating, synthesizing, and summarizing, to make decisions, recommendations, and predictions.
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Core Objectives

A) Critical Thinking Skills: to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information;
B) Communication Skills: to include effective development, interpretation and expression of ideas through written, oral and visual communication;
C) Empirical and Quantitative Skills: to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions;
D) Teamwork: to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal;

Core Objective Development Statements:
SCIT 1408 develops Critical Thinking and Empirical and Quantitative Skills by requiring students to research, analyze and interpret data derived from an experimental setting and drawing a well-informed conclusion of the data through the application of sound biological concepts.

SCIT 1408 develops Teamwork and Communication by requiring students to effectively work in a small group on an assigned problem, exercise or course concept that will then be presented in a written, oral or visual format.

Required Texts and Materials

1. Human Anatomy & Physiology with Modified MasteringA&P®, 10/e ; Marieb & Hoehn, 2016; Pearson Publisher; ( Modified Mastering with student access code) www.pearsonmylabandmastering.com ISBN-13 9780134191133
4. Students are required to have an access code to Modified Mastering A and P that accompanies the lecture text. The student access code is for Modified Mastering. It is not the same as Mastering A & P. You may not use the standard Mastering A & P product. No other product access codes are valid for this course. You must use exactly the same loggin ID you have used with other Pearson publishing online products to set up your account. If you have forgotten your password, they will send you a reset password immediately.
5. Students must use a computer (not an android phone) with internet access for this course. Apple computers may be incompatible with course platforms.
6. Students are required to supply Apperson test forms, AccuScan #28040 for lecture exams and for Lab Practical Exams. No other test form is acceptable. Please purchase: 12 Apperson 100 question test forms. You will also need #2 pencils with a good eraser.
7. Students are required to download, print, and bring to each lab, Lab Handouts which are available in eCampus.
8. For lab: A small dissection kit, goggles, lab coat, closed toed shoes, long pants, skirts (no shorts), disposable gloves are required.

Strongly recommended: Taber's Cyclopedic Medical Dictionary (Useful for any career in health sciences)

Attendance

Students are expected to attend, on time, all classes in which they are enrolled. You have the responsibility to attend class and to consult with the instructor ahead of time that you will be missing a lecture or lab class. Points for online lab quizzes are earned ONLY if the corresponding lab is attended. No quiz points are earned if the student misses the lab for that quiz. If you miss class, it is your responsibility to update yourself on anything you might have missed. (Inform the instructor within the first week of class that you will require a religious exemption for missing class.) Consult the Brookhaven College Catalog.

Laboratory attendance is crucial to achieving competence in Anatomy & Physiology. Therefore, if you miss five laboratory sessions you will automatically receive a course grade of F. Students are responsible for signing themselves in and out of lab, thereby documenting their attendance. Missing the laboratory session, and loss of quiz points, includes instances where a student arrives late or leaves early. There are no lab makeups.
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**Promptness.** Habitual tardiness to class is an affront to the instructor and your classmates who are in class on time. If there is a reason that you cannot attend class at the scheduled time, (such as work, health, family), you will need to rearrange your schedule to eliminate the conflicts or drop the course. Coming to a lab after the Practical exam begins, earns a zero for that exam and missing lab earns zero lab quiz points. Coming late or leaving early reduces quiz points.

**Lab Safety**
Students are responsible for reviewing the safety information available online for labs and signing the form that acknowledges they have reviewed the safety presentation. A lab coat, gloves, closed toed shoes, goggles, long pants or skirts (no shorts), and hair that is tied back are lab safety requirements.

**Withdrawal Policy**
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the drop date published on eConnect to receive a grade of "W". Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdraw deadline, you will receive a "W" (Withdraw) in each class dropped. (see schedule)

**How Your Grade is Determined**
The final course grade is determined, by the lecture professor, on the basis of points accumulated during the semester. **Students must pass the final exam (or exam 5 in summer) to pass the course.** The final exam is taken in the classroom. Each lecture examination will be comprised of multiple choice, matching, True/False, and/or essay questions. A comprehensive final exam is given in class. The laboratory examinations and quizzes are also comprised of multiple choice questions. Lab quizzes are taken online, one attempt only, and timed at 8 minutes. There are assignments from modified Mastering A & P [http://www.pearsonmylabandmastering.com](http://www.pearsonmylabandmastering.com) with scheduled due dates, for each chapter. A separate course is set up with a gradebook to collect scores for Mastering assignments. The letter grade earned for the course is determined by the total number of points earned during the course. In class quizzes may be given with or without announcements.

**BEWARE of the % shown in eCampus for your grade as it is rarely correct!**
To determine your % success in the course at any time in the semester, divide your total points accumulated to date, by the total number of possible points. **Please disregard the points possible reported by eCampus and calculate the total possible points & your grade from the grid shown below.** The course grade is determined by the following:

<table>
<thead>
<tr>
<th></th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture Exams</td>
<td>@ 50 pts each</td>
</tr>
<tr>
<td>Lab Quizzes</td>
<td>@ 10 pts each</td>
</tr>
<tr>
<td>Lab Practicals</td>
<td>@ 100 pts each</td>
</tr>
<tr>
<td>Mastering A and P</td>
<td></td>
</tr>
<tr>
<td>Comprehensive final exam</td>
<td>@ 150 pts</td>
</tr>
<tr>
<td>Total Possible Points</td>
<td></td>
</tr>
</tbody>
</table>

The top 10 quiz grades are combined to make up 100 total possible quiz points for the final course grade.

**Final Grade Determination:**
- A = 900-1000 points
- B = 800-899
- C = 700-799
- D = 600-699
- F = < 600 points

**Exams**
Lecture exams are given in the testing center on the scheduled dates. Lab quizzes are taken BEFORE and/or after EACH LAB, online, in eCampus. Lab practical exams are given in the laboratory on the scheduled dates. Students must present a photo ID, a permission slip with the Course #, Section #, name of Instructor, and exam # (these slips can be downloaded & printed from eCampus), to the testing center. An Apperson test form & a pencil are also required. The last exam is given out 1 hour before closing in the testing center. Please contact them for hours of operation. **Any exam taken
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late will incur a minimum of 10% late fee deducted from the maximum score. Tests taken more than 72 hours late incur a 50% penalty.

Brookhaven College Testing Center
Last test is given one hour before closing.
Check online for specific opening and closing times, phone number, rules, etc.
Location: Building S—Room S080

- No cell phones allowed in testing center.
- Bringing a cell phone to the testing center is a strict violation of policy.
- If you bring a cell phone, the exam grade will be a "0" and there will be a block placed on your transcripts and grades.
- A note is placed in your permanent file stating that a testing irregularity has occurred.
- You must bring an Apperson test form, AccuScan #28040 for 100 questions. No other forms are acceptable. You will not receive credit for an exam if you use another type of test form.
- Test permission slip (download, print, from eCampus; fill in name & ID)
- No bathroom breaks are allowed during testing.

Appeals concerning grades.
All appeals shall be initiated with the lab instructor for lab grades or the lecture instructor for lecture grades. If further appeal is desired, the next level for lab grade disputes is the instructor of record (lecture instructor). After the instructor of record, the next level is the Dean of the Mathematics/Sciences division followed by the Vice President of Instruction. All assessments must be contested within two weeks of posting of scores on eCampus. Any grade not contested by that time will stand as is.

Make-ups: The general policy is NO MAKEUP EXAMINATIONS, no Makeup Labs.
It is up to the discretion of the section instructor to permit a student to make up any type of course work missed during the semester. In most cases, make-up exams will not be given and assignments not completed by the deadlines will earn a grade of zero. In extreme circumstances, permission might be granted to take a lecture exam late with a minimum late penalty of 10% deduction from the score. Any exam taken after 72 hrs of due date will incur a 50% late fee. All situations of this kind are handled and resolved individually between student and instructor. Under no circumstances will a student take a Practical Lab Exam with a class that meets at a later date than the scheduled Lab Practical Exam. Instructors are not required to extend deadlines or to give makeup examinations.

Mastering website and assignments; see button for Mastering on left panel in eCampus
Assignments are to be completed using deadlines posted in the class set up for each section at: www.pearsonmylabandmastering.com Students are required to have an access code for this site. It may be purchased with the text or separately, online. It is Modified Mastering, not the standard Mastering A & P. No points are earned for assignments completed after the due date listed in the Mastering course. The first assignment is due the first week of class. Mastering points are accumulated in a separate gradebook. Points are available if you achieve 80% or better, accuracy for all of the Mastering assignments. Check eCampus for the class ID for your section and instructions.

Biology Resource Center (BRC): Room X2030
The Biology Resource Center is for review of laboratory slides, models, dissections, and text material. Qualified tutors are available at certain times for A & P, Biology, Microbiology, and Medical Terminology. This is a place where you may review the material you have studied during your regular laboratory session, with the exception of dissected specimens, which are not permitted in the BRC. The BRC does not take the place of the regular lab section meeting but you are encouraged to meet classmates here for study sessions. Tutoring services are available on a scheduled basis. No children are allowed. Please watch eCampus for schedules. Room X2030.

Academic Integrity/Honesty
All assignments in this class are undertaken with the understanding that academic honesty is the only acceptable behavior. Further, it is understood that the instructor sets the standards of academic honesty in the class, determines when these standards have been violated, and determines the consequences of that behavior by the student.
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The following instances of academic dishonesty will not be tolerated and if committed, will result in a grade of “F” in the course.

Cheating – intentionally using or attempting to use unauthorized materials, information or student aids in any academic exercise. Specifically:
1. Copying from another student’s exercise, chapter/unit assessment, or exam.
2. Using test materials not authorized by the person administering the test.
3. Collaborating with or seeking aid from another student during an assessment of any type without permission from the instructor. This includes talking during any assessment without permission from the person administering the test.
4. Knowingly using, buying, selling, stealing, or soliciting, in whole or in part the contents of a student’s exercise, chapter/unit assessment, or exam.
5. The unauthorized transporting or removal, in whole or in part of the contents of the student’s exercise, chapter/unit assessment, or exam.
6. Substituting for another student or permitting another student to substitute for one’s self to take student’s exercise, chapter/unit assessment, or exam.
7. Bribing another person to obtain a student’s exercise, chapter/unit assessment, or exam or information about a student’s exercise, chapter/unit assessment, or exam.

Collusion – unauthorized collaboration with another person in preparing work offered for credit (i.e., providing exam information to another student, working collectively on assignments intended as individual tasks).

Fabrication – intentional and unauthorized falsification or invention of any information in an academic exercise.

Plagiarism – intentionally representing the words or ideas of another as one’s own in any academic exercise. As defined by the Writing Program Administrators (wpacouncil.org), “plagiarism occurs when a writer deliberately uses someone else’s language, ideas, or other original (not common-knowledge) material without acknowledging its source.”

As a college student, you are considered to be a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. Incidents of academic dishonesty will be met with a course grade of “F”. Additionally, a letter describing the incident may be attached to your permanent student file. You may not have any class materials or electronic devices during testing. If you engage in academic dishonesty you will receive an F in the course and you will not be allowed to participate further in the course.

Institutional Policies
Brookhaven College Institutional Policies can be found at the following link:
http://www.brookhavencollege.edu/employees/faculty/Documents/BCSyllabus_Addendum.pdf

Additional Information:
- eCampus Technical Support and Help Desk http://dallastelecollege.dcccd.edu/techSupport.html
- In addition to completing the Mastering assignments, you should use the site to improve your understanding and performance in the course.
- Check eCampus regularly, as that is where I will post grades, announcements, staff information, course information, course documents, and assignments! Lab quizzes are only available on eCampus and some assignments also require you to have regular access to eCampus.
- Students must read lecture chapters and laboratory exercises prior to lecture & lab to be successful in this class.
- Tutoring is available in the Biology Resource Center in X2030.
- Cell phones must be silenced and invisible during lecture and laboratory. If you need to leave your phone on for an emergency, please notify the instructor in advance. You will be asked to leave class if the instructor notes use of any unapproved electronic device. If your phone rings during class, you will be asked to leave for the day. Photographing any test or quiz will result in a grade of "F" for the course.
- Please do not open computers in class. Take notes on PowerPoints downloaded from eCampus or in another manner of your choosing.
- There is absolutely NO EATING OR DRINKING in the laboratory!
- Students must earn a passing grade in lab, lecture, and the final exam to pass the course.
- Lab and lecture quizzes, practical examinations, and lecture tests may not be made up, barring extraordinary circumstances.
- Students are responsible for keeping informed of announcements made during class.
- Students are responsible for keeping informed of testing center hours and rules of operation.
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- No restroom breaks are allowed during testing. Your exam must be turned in before any break and it will not be returned.
- All assessments must be contested within two weeks of posting of scores on eCampus. Any grade not contested by that time will stand as is.
- Students must supply Apperson test forms for exams including exams taken in the testing center.
- You are responsible for reading the scheduled chapters and lab exercises. The text is no substitute for lecture, and lecture does not substitute for the text. Some concepts may be discussed in lecture but will not appear in the text. Students are responsible for all material presented during lecture.
- Please download, print, read, and bring your *Lab Practical Handout* for each lab. You will use this as a guide to complete the activities for each lab.
- No assignments are accepted by email.

**To succeed in this course**

Students must read the text and the lab manual prior to lecture and lab. An additional 30 minutes of lecture review within 24 hrs following lecture results in maximum retention of information. Stay alert in class, be on time, ask questions from the reading in lecture. Be prepared to answer questions during lecture. Stay organized and keep a study schedule. Attend the Biology Resource Lab (BRC).

Form study groups of 2-5 students. Members must contribute to stay in the group. You can divide lab information so that each member is an expert in one or two areas and then share information. Quiz each other on lecture material, make up mnemonics for memorizing, share web sites, and support each other !!!! This course is a challenge and developing strategies for success is easier in groups.

Good Luck & Happy Studying!

Please see schedule on the next page.
Students are required to download, print, and bring Lab Handouts to each lab.

<table>
<thead>
<tr>
<th>Wk</th>
<th>Date</th>
<th>Lecture Topic</th>
<th>Text</th>
<th>Laboratory Topic</th>
<th>Lab Exercise</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8/31</td>
<td>Orientation, Endocrine system</td>
<td>16</td>
<td>Safety, Microscope, Endocrine</td>
<td>3, 27</td>
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<tr>
<td></td>
<td></td>
<td>9/7 Holiday Mon labs meet another lab later in wk</td>
<td></td>
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<tr>
<td>2</td>
<td>9/7</td>
<td>Endocrine system; Blood</td>
<td>16, 17</td>
<td>Endocrine, Blood</td>
<td>27, 29</td>
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<tr>
<td>3</td>
<td>9/14</td>
<td>Heart</td>
<td>18</td>
<td>Lab Practical Exam 1</td>
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<tr>
<td></td>
<td></td>
<td>Lecture Exam 1 9/11-9/15</td>
<td>16, 17</td>
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<tr>
<td>4</td>
<td>9/21</td>
<td>Vessels</td>
<td>19</td>
<td>Heart, ECG</td>
<td>30, 31</td>
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<tr>
<td>5</td>
<td>9/28</td>
<td>Lymphatic; Review</td>
<td>209</td>
<td>Blood Vessels, Blood Pressure/Pulse; set up Ouchterlony</td>
<td>32, 33</td>
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<td>6</td>
<td>10/5</td>
<td>Immune system A</td>
<td>21</td>
<td>Vessels Dissection, Immunology</td>
<td>D4, 35</td>
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<td>Lecture Exam 2 10/1-10/6</td>
<td>18-20</td>
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<td>7</td>
<td>10/12</td>
<td>Immune System B; Respiratory A</td>
<td>21, 22</td>
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<tr>
<td>8</td>
<td>10/19</td>
<td>Respiratory System A, B</td>
<td>22</td>
<td>Respiratory System &amp; Respiratory Physiology</td>
<td>36, 37</td>
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<td>Lecture Exam 3 10/22-10/27</td>
<td>21-22</td>
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<tr>
<td>9</td>
<td>10/26</td>
<td>Digestive Systems A, B</td>
<td>23</td>
<td>Digestive System</td>
<td>38</td>
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<td>10</td>
<td>11/2</td>
<td>Digestive System C</td>
<td>23, 24</td>
<td>Digestive Physiology, Respiratory/Digestive Dissections</td>
<td>39, D5, D6 (SCIT);</td>
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<td>11</td>
<td>11/9</td>
<td>Nutrition, Metabolism</td>
<td>24</td>
<td>Lab Practical Exam 3</td>
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<td>Lecture Exam 4 11/12-11/17</td>
<td>23, 24</td>
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<td>12</td>
<td>11/16</td>
<td>Urinary System</td>
<td>25</td>
<td>Urinary System, Urinalysis</td>
<td>40, 41</td>
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<td>11/19 Last day to withdraw - “W”</td>
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<tr>
<td>13</td>
<td>11/23</td>
<td>Fluids, Reproduction</td>
<td>25, 26</td>
<td>Reproduction &amp; Gametogenesis/Female Cycles</td>
<td>42, 43</td>
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<tr>
<td>14</td>
<td>11/30</td>
<td>Reproduction</td>
<td>26</td>
<td>Urinary/Reproduction Dissections</td>
<td>D7, D8 (SCIT);</td>
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<td></td>
<td></td>
<td>11/26-11/29 Holiday no Thurs-Sat labs</td>
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<tr>
<td>15</td>
<td>12/7</td>
<td>Final Exam Review</td>
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<td>Lab Practical Exam 4</td>
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<tr>
<td>16</td>
<td>12/14</td>
<td>Comprehensive Final Exam in Class</td>
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<td>No Labs</td>
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Exam 1 Ch 16, 17
Exam 2 Ch 18- 20
Exam 3 Ch 21, 22
Exam 4 Ch 23, 24 Exam 5 Ch 25- 27

Please see Mastering Due Dates on the next page.
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1. Modified Mastering, go to [www.mylabandmastering.com](http://www.mylabandmastering.com) and register using student access code. See eCampus for How to Enroll in Mastering, under the Mastering button on left panel.
2. After registering, join the class using the class ID: **thaxton96798**

### Mastering Due Dates

<table>
<thead>
<tr>
<th>Text Chapter</th>
<th>Points</th>
<th>Estimated time in minutes</th>
<th>Due date @ 11:59 pm</th>
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<tbody>
<tr>
<td>Introduction to Mastering</td>
<td>3</td>
<td></td>
<td>9/4</td>
</tr>
<tr>
<td>Ch 16 HW</td>
<td>40</td>
<td>41</td>
<td>9/10</td>
</tr>
<tr>
<td>Adaptive follow up</td>
<td>Varies (all)</td>
<td>Varies (all)</td>
<td>9/11</td>
</tr>
<tr>
<td>Ch 17 HW</td>
<td>87</td>
<td>54</td>
<td>9/13</td>
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<tr>
<td>Adaptive follow up</td>
<td>70</td>
<td>78</td>
<td>9/20</td>
</tr>
<tr>
<td>Ch 19 HW</td>
<td>83</td>
<td>73</td>
<td>9/20</td>
</tr>
<tr>
<td>Adaptive follow up</td>
<td></td>
<td></td>
<td>9/21</td>
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<tr>
<td>Ch 20 HW</td>
<td>48</td>
<td>28</td>
<td>9/27</td>
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<tr>
<td>Adaptive follow up</td>
<td></td>
<td></td>
<td>9/28</td>
</tr>
<tr>
<td>Ch 21 HW</td>
<td>106</td>
<td>97</td>
<td>10/4</td>
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<td>Adaptive follow up</td>
<td></td>
<td></td>
<td>10/3</td>
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<tr>
<td>Ch 22 HW</td>
<td>50</td>
<td>75</td>
<td>10/11</td>
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<tr>
<td>Adaptive follow up</td>
<td></td>
<td></td>
<td>10/12</td>
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<tr>
<td>Ch 23 HW</td>
<td>72</td>
<td>53</td>
<td>10/25</td>
</tr>
<tr>
<td>Adaptive follow up</td>
<td></td>
<td></td>
<td>10/26</td>
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<tr>
<td>Ch 24 HW</td>
<td>60</td>
<td>45</td>
<td>11/1</td>
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<tr>
<td>Adaptive follow up</td>
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<tr>
<td>Ch 25 HW</td>
<td>54</td>
<td>53</td>
<td>11/15</td>
</tr>
<tr>
<td>Adaptive follow up</td>
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<td></td>
<td>11/16</td>
</tr>
<tr>
<td>Ch 26 HW</td>
<td>49</td>
<td>29</td>
<td>11/22</td>
</tr>
<tr>
<td>Adaptive follow up</td>
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<td></td>
<td>11/23</td>
</tr>
<tr>
<td>Ch 27 HW</td>
<td>76</td>
<td>52</td>
<td>11/29</td>
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<tr>
<td>Adaptive follow up</td>
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