INSTRUCTOR: Lorena Cavazos, MSN, APRN, CNM
Phone: 972-922-4283 - Messages left on my phone will be answered as I am available, if you have not received a response from me by 7 PM, please call me back or send your text again. Weekend messages (voice and text) will be answered by Monday.
E-mail: lcavazos@dcccd.edu - Emails will be answered as I am available. If you have not received a response within 24 hours please send your email again. Weekend emails will be answered by Monday.
OFFICE HOURS: as posted and by appointment

Prerequisites: Semester one and Semester two courses
Co-requisites: RNSG 2208

COURSE DESCRIPTION:
A method of instruction providing detailed nursing education, training and work-based experience and direct patient/client care generally at a clinical site. Specific detailed learning objectives are developed for each course by the faculty. On-site clinical instruction, supervision, evaluation, and placement are the responsibility of the college faculty. Clinical experiences are unpaid external learning experiences. 1 SCH, 0 Lecture, 4 Ext. Hrs.

STUDENT LEARNING OUTCOMES:
As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

COURSE/CLINICAL OBJECTIVES:

1. Utilize the nursing process to promote and assist health and adaptation to childbearing families.
2. Apply growth and development concepts when providing nursing care to childbearing families.
3. Implement therapeutic nursing interventions based on assessment of the client’s physical, psychosocial, and sociocultural status.
4. Communicate effectively with clients, families, and members of the health care team in the health care setting.
5. Demonstrate knowledge of pharmacology and safe administration of medications with the childbearing family.
6. Implement teaching/discharge planning to the childbearing family.
7. Collaborate with the health care team in providing nursing care.
8. Utilize critical thinking to set priorities in the management of nursing care for childbearing families.
9. Advocate for clients, families and self in providing a safe environment while in the health care setting.
10. Communicate health care needs as it relates to the childbearing family.
11. Demonstrate professional attributes when providing care to families.
12. Demonstrate ethical/legal practice while caring for women and childbearing families.
14. Delegate appropriately to unlicensed assistive personnel while caring for the childbearing family.

REQUIRED MATERIALS:

OR

Students are encouraged to only purchase MyNursingLabs access codes through bookstore or online through Pearson. Purchasing access codes elsewhere cannot be guaranteed, as access codes previously used will not be valid for use in the course.


TECHNICAL REQUIREMENTS AND SUPPORT
RNSG 2161 requires access to a computer, the Internet and e-mail. If you should have any technical difficulties, send an e-mail to http://dallastelecollege.dcccd.edu/techSupport.html or call 972-669-6460. Also alert your clinical instructor concerning any technical problems.

Instructor contact information: Is located at the top of syllabus.
Instructor availability: Instructor office hours for this semester will vary throughout the semester. Availability will be as posted in the nursing office, and as discussed. Individual matters regarding grades and status and/or evaluations will be discussed during office hours, or clinical on a one to one basis only. Office hours each week are reserved for all students on a first come, first served basis therefore it is always best to schedule an appointment, but an open door policy is maintained. If the above times conflict with your class or work schedule, every effort to make alternate arrangements will be made to meet at a time convenient for both parties.

Students MUST call the instructor’s cell phone 2 hours PRIOR TO any missed clinical shift and leave a message for return call by instructor prior to clinical. You will be expected to answer upon instructor’s return call. You are training to become an RN. It is an RN’s responsibility to verbally report an absence 2 hours before a shift for coverage of that shift. As a student, you are also required to call the unit where you are assigned to report your absence. E-mail and/or text messages ARE NOT an appropriate form of communicating an absence from clinical rotation and will result in disciplinary action.
For a response to a clinical question, during clinical hours, a text is the appropriate form of communication (away from patient care areas) to notify the instructor of your question. If you would like to get a response to a clinical question after clinical hours, you may text or e-mail. You can expect a return e-mail within 24-48 hours depending on clinical schedule. For a faster response you may text your concern. It is asked that you not send texts past 2100. If at any time you are unsure where you stand in the course, feel free to ask. Grades cannot be texted or e-mailed due to Federal regulations. Inquiries concerning grades must be discussed in person.

**Critical/ Clinical Skills:**

- Parenteral therapy and medications
- Antepartum assessment
- Health assessment – L&D
- Fetal heart tone assessment
- Newborn assessment
- Postpartum assessment
- Surgical asepsis
- Lab interpretation
- Crash cart
- Heat and cold application
- All skills from RNSG 1105 and RNSG 1144

**Teaching/Learning Activities:**

- Communication exercises
- Audio-visual aids
- Critical thinking exercises
- Internet usage
- Simulation experiences
- Planned student/teacher conferences
- Selected clinical experiences
  - Group discussion
  - Computer-assisted instruction
  - Case studies
  - Printed handouts
  - Pre- and post-clinical conferences

**Clinical Logs:** Students are expected to complete a daily clinical log each day they engage in direct, patient care. The log consists of seven questions, including your student ID, date, location of clinical (i.e.
med-surg), number of patients seen, number of procedures performed, hours performing direct patient care and total hours in clinical for the day. You will be provided with the website address for the log, just prior to your first day of direct patient care. Your clinical instructor will provide you with time during post-conference to complete the log. NOTE: Simulation and lab activities are NOT included in the clinical log.

**Simulation:** Simulation is part of this course/clinical, and it provides opportunities to practice clinical scenarios. Simulation days will be scheduled during the semester. It is expected that you attend simulation days and come dressed and ready, as you would for clinical.

**Grading:** Evaluation of the clinical performance is reflected in the clinical evaluation tool. The clinical evaluation tool identifies behaviors that are rated 0-4, which must be met in order for the student to achieve a “satisfactory” evaluation. In order to progress to the next nursing course, a total grade of 76 must be obtained on the clinical evaluation. All students will be evaluated formally at the end of the semester.

In the event that a student exhibits unsafe or unacceptable behavior, a Progress Record or Contract will be initiated depending on the instance and severity of the issue. The student may be given an opportunity to improve clinical performance. If the unacceptable behavior is continued, a Formal Learning Contract will be initiated. The Formal Learning Contract will describe the behavior, identify how the student should improve, and specify a time for the improvement to occur.

If the behavior does not improve once a Formal Learning Contract is initiated, the student will not pass the clinical course.

In addition to earning a total of 76 points on the clinical evaluation tool, which comprises 25% of the overall grade, the student will receive a grade for the written clinical assignments. The grade on the written assignments will determine 75% of the overall clinical grade for the course.

The clinical grade will be calculated following the rubric below:

**Clinical Grade:**

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Simulation Experience</td>
<td>7.5</td>
<td>/7.5</td>
</tr>
<tr>
<td>Labor and Delivery</td>
<td>25</td>
<td>/25</td>
</tr>
<tr>
<td>Postpartum</td>
<td>35</td>
<td>/35</td>
</tr>
<tr>
<td>Newborn</td>
<td>30</td>
<td>/30</td>
</tr>
<tr>
<td>NICU/Observation</td>
<td>2.5</td>
<td>/2.5</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>/100</td>
</tr>
<tr>
<td>Final Clinical Eval.</td>
<td></td>
<td>/188</td>
</tr>
</tbody>
</table>

x 75% =

x 25% =

Total score =

**Grading scale:**

- A = 100-90
- B = 89-81
- C = 80-76
- D = 75-65
- F = 64-0
The Brookhaven College Nursing Faculty uses a numerical scale when grading a student’s clinical performance. The rating system ranges from 0-4 and allows faculty to determine to what degree the student has met the clinical objectives. The clinical evaluation tool identifies behaviors that must be met in order for the student to achieve a passing grade on the clinical evaluation. All students will be evaluated formally once each semester. Faculty believes this grading method gives the student feedback on clinical performance and allows time to develop, refine and improve clinical skills throughout the program. In order to progress to the next nursing course, an overall grade of 76% must be earned on the final clinical evaluation.

The clinical evaluation tool reflects the Roles of the Nurse: Provider of Patient-Centered Care, Member of the Profession, Member of the Health Care Team and Patient Safety Advocate. A fundamental principle for clinical practice is that instruction is organized in order of increasing complexity for optimal learning. Learning is facilitated by material that is logically organized and is sequenced from simple to complex. This allows the learner to understand new information, assimilate it along with previous learning, and form new understanding of the content (Oermann & Bagerson, 1998). The clinical objectives listed on the evaluation tool are leveled and each student is evaluated according to the expectations of the clinical level.

**Evaluation Quality of Performance Scale**

<table>
<thead>
<tr>
<th>Rating Scale</th>
<th>Standard</th>
<th>Quality of Performance/Assistance</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Safe and Accurate</td>
<td>Performs behaviors purposely and accurately. <strong>Consistently proficient and coordinated. Practice reflects</strong> sound knowledge base. Focuses on client during care and is confident and relaxed. Occasional expenditure of excess energy with <strong>minimal</strong> time on task. Performs procedure/behavior in an expedient period. <strong>Completed without supporting cues from instructor.</strong></td>
</tr>
<tr>
<td>3</td>
<td>Safe and Accurate</td>
<td><strong>Consistently efficient and coordinated.</strong> Applies knowledge with occasional cues in practice. Focuses on client but experiences occasional anxiety and shift of focus to task as complexity increases. Some unnecessary expenditure of energy with reasonable time on task. Performs procedures/behaviors in a reasonable time period. <strong>Completed with occasional supportive cues from instructor.</strong></td>
</tr>
<tr>
<td>2</td>
<td>Safe and Accurate</td>
<td><strong>Skillful in parts of procedures/behavior.</strong> Identifies principles but needs help in applying them in practice. Focuses primarily on task or behavior rather than client and appears anxious. Expends excess energy due to poor planning or repeated behaviors. Performs procedures in a delayed time period. <strong>Completed with frequent verbal and occasional physical directive and supportive cues from instructor.</strong></td>
</tr>
<tr>
<td>1</td>
<td>Safe but with supervision Performs at risk Not always accurate</td>
<td><strong>Consistently unskilled and inefficient.</strong> Identifies <strong>parts</strong> of principles and/or applies them inappropriately. Focuses entirely on task or behavior and appears anxious and flustered. Utilizes considerable expense of excess energy. Performs procedures or behaviors over a prolonged time period. <strong>Requires continuous verbal and frequent physical cues from instructor.</strong></td>
</tr>
<tr>
<td>0</td>
<td>Unsafe and inaccurate</td>
<td>Unable to demonstrate procedures or behavior. Unable to identify or apply principles. Focuses entirely on own behaviors and appears frozen. Lacks confidence, coordination, or efficiency. Unable to perform previously learned behavior or skill. <strong>Completed with continuous verbal and physical cues from instructor.</strong></td>
</tr>
</tbody>
</table>

**RETRIEVING YOUR GRADE AND eConnect**

Paper grade reports are no longer available from the Dallas Community Colleges. Students may retrieve their final grades on-line through e-campus blackboard or by visiting the Advising Center. Grades may be retrieved with the following link: [https://econnect.dcccd.edu/](https://econnect.dcccd.edu/).
COMMUNICATION WITH YOUR INSTRUCTOR
All students will receive a clinical evaluation at the end of the clinical period. A copy of the form will be posted on eCampus under content. All required paperwork for preparation and participation in clinical as well as the grading criteria for all forms will be posted in the same area on eCampus. Due to the short time frame for the course, and the large amount of material covered, if at any time you are unclear about any of your assignments, it is your responsibility to clarify paperwork or due dates with your clinical instructor.

POLICIES

Attendance: Students are expected to attend all scheduled days of clinical experience. With only a total of 48 clinical hours within a four week period, there is no possibility of a clinical absence. Should circumstances occur that the student cannot not attend clinical, the student must notify his/her instructor and also notify the assigned nursing unit. The student will then discuss the reason for the clinical absence with the instructor. Emergencies are determined on a case by case basis, and make up work cannot be counted on to fulfill the clinical hours.

Any appeal will be handled by the Associate Dean of Nursing.

Withdrawal: Withdrawing from a course is a formal procedure which YOU the student must initiate; the instructor cannot do it for you. You may withdraw from a class in either the Admissions office or Advising Center. If you stop attending or are unable to complete this class and you do not withdraw before the official drop date, you will receive a performance grade, usually a grade of “F.” Students sometimes drop a class when help is available that would enable them to continue. Please discuss your plans with the instructor if you feel you need to withdraw. The full drop and withdrawal policy is online in the college catalog.

Stop Before You Drop: For students who enroll in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your college counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated six non-exempt drops, you cannot drop any other courses with a “W.” Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. The full drop and withdrawal policy is online in the college catalog.

Academic Dishonesty: Scholastic dishonesty is a violation of the Student Code of Conduct and is punishable as stated in college policies. Please review the full Student Code of Conduct as listed in the college catalog for additional information.

Academic dishonesty is willful and intentional fraud and deception to improve a grade or obtain a course credit. It includes all student behavior intended to gain unearned academic advantage by fraudulent and/or deceptive means.

Examples include:

Taking Information
1. Copying graded homework assignments from another student.
2. Working together on a take-home test or homework when not specifically permitted by the instructor.
3. Looking at another student’s paper during an examination.
4. Looking at text or notes during an examination when not specifically permitted by the instructor.
5. Accessing another student’s computer and using his/her program as one’s own.

Providing Information
1. Giving one’s work to another to be copied or used in an oral presentation.
2. Giving answers to another student during an examination.
3. After having taken an exam, informing another person in a later section about questions appearing on that exam.
4. Providing a term paper or care plan to another student.
5. Taking an exam, writing a paper, or creating a computer program for another.

Plagiarism
1. Copying homework answers from the text to hand in for a grade.
2. Failing to give credit for ideas, statements of facts, or conclusions derived by another author. Failure to use quotation marks when quoting directly from another, whether it be a paragraph, a sentence, or a part thereof.

Other
1. Lying to an instructor to increase a grade.
2. Altering a graded work after it has been returned, then submitting the work for re-grading.
3. Removing tests from the classroom without the approval of the instructor, or stealing tests.
4. Planning with one or more fellow students to commit any form of academic dishonesty.

Students are expected to follow established procedures of the appropriate division in handling academic issues, such as grade appeals. Students, who wish to appeal a grade, should follow the following guidelines:
1. Speak with your instructor. Ask why you received the grade you did.
2. If that is unproductive, speak with the Associate Dean of Nursing.
3. If that is unsuccessful, file an appeal with the Executive Dean of Health and Human Services.
4. If still dissatisfaction, student may request an appointment with the Vice President of Instruction.

Additional grievance procedures and the Student Code of Conduct are outlined in the Brookhaven College Catalog, available in hard copy in advisement or on the web at:
https://www1.dcccd.edu/catalog/ss/code.cfm?loc=BHC

Academic Honesty:
The nursing faculty at Brookhaven College strongly believes that a graduate of the nursing program should: “responsible practice within the ethical and legal framework of professional nursing.” Further, it is the responsibility of the nursing faculty and administration to recommend only those students who meet these program objectives to the State Board of Nurse Examiners to take the licensing examination for Registered Nurse. Any student who is involved in cheating is in direct violation of the stated program objective. This places the student in great jeopardy regarding the successful completion of the nursing program and subsequent recommendation to the State of Texas Board of Nurse Examiners.
**ADA Statement:** Brookhaven College, in compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, assures access to college programs and facilities. Students are responsible for notifying the Disability Support Services Office of their need for assistance. Students with documented disabilities, such as mobility impairment, hearing or visual impairment, learning, cognitive, and/or psychological disorders are eligible for services. Disability Support Services is located in Room S136 in the Student Services Center, Building S, or may be reached by telephone at 972-860-4673 or email at bhcADAservices@dcccd.edu.

**Student Absences due to Religious Observance:** A student shall be excused from attending classes, or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this provision may not be penalized for that absence and shall be allowed to take an examination or complete an assignment within a reasonable time after the absence.

**Students Receiving Financial Aid:** Failure to attend classes could result in a loss of Financial Aid (FA). If you are receiving any form of financial aid, you should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

**International Students:** Students on an F-1 visa cannot withdraw from classes without jeopardizing their official status. If you are on an F-1 visa, you MUST NOT withdraw from any class without the permission of an International Student Advisor in the Multicultural Center, in Room S-136 or at 972-860-4192.

**Repeatability Issue:** Each college of the DCCCD charges additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in additional tuition being charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts included courses taken at any of the DCCCD colleges since the Fall 2002 semester. The District’s policy for tuition charges relating to a third attempt is in the college’s catalog.

**Final Grades:** RETRIEVING YOUR GRADE
Final grade reports are not mailed to students. You may obtain your final grades online at https://econnect.dcccd.edu/. From the student menu, select “My Grades” under “My Personal Information.” If you are not already logged in, you will be prompted to do so. Select the grade type you wish to review. Press the submit button and all grades for the selected grade type will be displayed.

**Family Educational Rights and Privacy Act of 1974 (FERPA):**
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law. More information about the FERPA guidelines is available online in the college catalog at https://www1.dcccd.edu/catalog/about/privacy.cfm.
Please note: The instructor reserves the right to modify any course requirements and calendar due dates as necessary to manage and conduct this course. Students are responsible for contacting the instructor and seeking clarification of any requirement that is not understood.

Acknowledgment

I ____________________________, a Level 3 student in the Brookhaven Nursing program have had an opportunity to read and understand the syllabus in its entirety and have been given a chance to ask any questions of my instructor regarding its contents. It is my responsibility to remain aware of my expectations and any changes and seek clarity if in doubt, should changes occur during the course of the current semester or during my absence.

Signature ____________________________ date ____________

Revised 8/2015/T. Hobbs