CLINICAL-TRAINING/REGISTERED NURSE
RNSG.1360.61302
Fall 2015
August 31, 2015 – December 17, 2015

Professor: Kawther I. Hamash, PHD, MSN, RN
E-mail: KHamash@dcccd.edu
Office Phone Number: 214-860-8637
Office Number: H-26
Office Hours: As posted
Meeting Days & Time: Weekly as listed on course calendar
Room Number: H-21 & Methodist Charlton Medical Center
Credit Hours: 3

Division: Nursing
Office Hours: 0800-1500
Office Phone: 214-860-8593
Office Location: H-25

Course Description:

This course has two separate components: On-campus clinical, where the student has the opportunity to practice their skills prior to attending to actual patients, and hospital clinical, with actual patient care in a medical facility. Safe patient care is emphasized in all aspects of the course. Critical thinking and the nursing process, standards of infection control and safety and principles of therapeutic communication are emphasized. Patient care activities, which include, but are not limited to administering non-parenteral medications and performing physical assessments to assigned clients are performed on their assigned clients. Debriefing is conducted at the end of the experience to allow students an opportunity to discuss, patient care given, emotions and feelings during their patient contact.

Course Prerequisites:

ENGL 1301; PSYC 2301; BIOL 2401 or SCIT 1407; Admission to MVC Nursing Program

Concurrent:

RNSG 1413, RNSG 1105

WCEM Statement: A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Course Materials/Supplies Needed:


The following books are required, but not necessary to purchase from the bookstore:

1. Diagnostic Laboratory Test Reference
2. Nursing Drug Guide
3. NCLEX-RN Examination Book

Student Learning Outcomes:

Course Objectives:

1. Describe the roles of the professional nurse in a variety of structured health care settings.
2. Discuss the legal and ethical parameters of professional nursing practice including the Texas Nurse Practice Act.
3. Identify health promotion needs for diverse clients across the life span.
4. Identify and discuss different health care models and levels of health care.
5. Identify principles for safe basic nursing care.
6. Discuss caring in the delivery of nursing care.
7. Discuss the nursing process in caring for individuals and families.
8. Discuss principles of purposeful and therapeutic communication techniques.
9. Discuss personal accountability and responsibility for providing safe nursing care.

<table>
<thead>
<tr>
<th>Mountain View College SLOs and Core Values</th>
<th>MVC Nursing Program Outcomes</th>
<th>After successful completion of this course the student should be able to:</th>
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<tr>
<td>1. Communication: Apply oral and written skills using proper grammar and logic to communicate ideas and positions as appropriate to audience and occasion.</td>
<td>• Communicate therapeutically and collaboratively with diverse patients, families and other health team members in the performance of professional roles. <em>(PPCC, MOP, PSA, MHCT)</em></td>
<td>• Demonstrate professional and therapeutic communication skills verbally, non-verbally, and in writing. <em>(PPCC; MOP)</em></td>
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<td>2. Critical thinking:</td>
<td>• Utilize nursing theory, natural science, and</td>
<td>• Utilize critical thinking to relate the</td>
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<td><strong>Apply logical reasoning to solve problems relating to social, political, economical, scientific, or personal issues.</strong></td>
<td><strong>social science concepts and principles as a base for critical thinking and nursing process which forms the foundation of competent, patient-centered nursing care across the life span. (PPCC; PSA, MOP)</strong></td>
<td><strong>components of scientific bases and nursing process to the delivery of nursing care for the adult patient with common health disruptions. (PPCC)</strong></td>
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| 1. Information Competency: Apply research skills necessary to retrieve and evaluate information to achieve educational, professional, and personal objectives. | • Implement standards of nursing practice to advocate and provide for safe patient care. (PPCC; PSA)  
• Attain RN licensure. (MOP) | • Identify appropriate resources to formulate clinical decisions that are safe and assist the adult patient with common health disruptions and family toward positive health outcomes. (PPCC; PSA; MOP)  
• Utilize standards of nursing practice in planning and providing care for one patient with a common health disruption and family. (PPCC; MOP) |
| 2. Technological competency: Demonstrate an ability to use technical and occupational skills that are appropriate to obtaining gainful employment in the technology oriented workforce. | • Utilize technology, informatics and technical skills in health promotion, disease prevention, and disease management across the life-span.. (PPCC; MOP, PSA) | • Safely administer medications, performs skills, and provides all aspects care for patients with common health disruptions. (PPCC; PSA)  
• Utilize appropriate technology to provide care for patients with common health problems. (PPCC; MOP) |
| 3. Social Interaction: Core values: teamwork, collaboration, and unity; celebration of diversity; cultivation of colleagues; mutual support and respect. | • Demonstrate caring behaviors and a holistic nursing approach. (PPCC, MHCT))  
• Collaborate with diverse patients, families, and other health team members in providing quality patient care that will achieve an optimal level of health and wellness. (PPCC, MHCT, PSA) | • Demonstrate caring behaviors and a holistic nursing approach to diverse adult patients with common health disruptions and families. (PPCC; MOP)  
• Contribute to the health and well-being of the community through community service. (MOP) |
### 4. Personal development: Core value: integrity

- Practice within the ethical and legal framework of nursing and assume accountability for ensuring high standards of nursing practice. *(PPCC; MHCT, MOP, PSA)*
- Utilize leadership and management principles in providing nursing care. *(PPCC, MHCT, PSA)*
- Function in a resource-driven health-care system which demands flexibility and adaptability to meet the unknown and unforeseen. *(PPCC, MHCT, PSA)*
- Maintain accountability and responsibility for one’s own professional nursing values, behaviors, continued nursing education, and life-long learning *(MOP)*
- Demonstrate behaviors that promote the image and integrity of the nursing profession *(MOP)*
- Demonstrate accountability for own nursing practice in caring for patients with common health disruptions. *(PPCC; MOP)*
- Adhere to ethical and legal guidelines while providing care to patients with common health disruptions. *(PPCC; MOP)*
- Implement basic principles of time and resource management to provide safe, effective care to patients with common health disruptions. *(PPCC; MOP)*
- Function at the beginning level as a member of the health care team. *(PPCC; MOP)*

### Course Outline:

**Pre-Clinical activities**

1. **Dosage and Solutions**
   - a. Basic math review and pretest
   - b. Rights of medication administration
   - c. Physician orders and prescriptions
   - d. Abbreviations and terminology
   - e. Reading drug labels
   - f. Controlled drugs
   - g. Ratio and proportion (The student who is already competent in and wishes to use dimensional analysis may do so)
   - h. Metric, apothecary, and household systems conversions
   - i. Math related to the administration of non-parenteral medications

2. **Medication Administration**
   - a. Legal aspects
   - b. Interpreting doctors orders
   - c. Abbreviations
   - d. 10 rights
   - e. 3 checks
   - f. Medication dispensing system
   - g. Orals
   - h. Topical
i. Inhalation meds
j. Patient assessment
k. Documentation.

3. Selected aspects of Gastrostomy Tube Management
4. Selected aspects of Oxygenation
5. Simulation exercises

All material in this course is considered critical to nursing practice. The student will be expected to perform these skills in the clinical area and apply theory to the application of these skills. Selected skills will be evaluated by “check-off.” The skills check-off must be passed in order to pass this course.

Evaluation Procedures:

Faculty will determine the specific assignments and assignments for their courses. Your grade for this course will be determined by your performance on the following:

On-campus
- Dosage Calculations – 10%
  Includes:
  o ATI activity – 2%
  o I&O activity – 3%
  o Dosage Calculations Exam – 5% (must pass to attend hospital clinicals)
- Simulations – 10% (2 @ 5% each)
- Medication Administration Check-off – 10%

Hospital
- Hospital Clinical Paperwork (including care plans) – 40% (4 @ 10% each)
- Clinical Evaluation – 30% (full semester eval – both on-campus & hospital)

The grading of the check-off is as follows: If a check-off is passed on the first attempt, the grade will be 95%. If passed on the second attempt, the grade will be 85%. If passed on the third attempt, the grade will be 75%. If the check-off is not passed on the third attempt, the student will receive a grade of “0” for that skill. If the student fails to complete a check-off successfully in 3 attempts, the student will not be able to attend hospital clinicals and will be withdrawn from the nursing program. The skill must be completed successfully within one week of the original check-off date. An appointment must be made with the instructor or skills lab coordinator in order to complete the check-off.

The forms for the check-off will be posted on Blackboard. Students should print them and bring them to the assigned class.

Dosage Calculation Exams:
Students will be tested throughout the nursing program to ensure adequate math skills prior to the administration of medications. Dosage exams will be given at the beginning of each clinical experience prior to administering medications. One such area is the safe administration of medications from all routes (PO, SQ, IV, etc.).

Medication administration by any route is a serious responsibility. By law, students are held to the same safety standards as registered nurses. Math skills play an essential role in the preparation and dispensing of all medications. It is essential that the student respect the gravity of the responsibility they have undertaken when they administer medications to patients.

Every semester in the clinical course of the nursing program, the student will be tested for math ability and knowledge of drugs. The student will take a drug calculation exam with three attempts
to pass the exam. The student must make a score of 80% on the first attempt. If the score is less than 80%, the student must retake the exam and pass with a 90%. In the event if the student does not make a 90% on the second attempt, the student will be allowed to take the exam a third time. On the third attempt, the student must score a 100%. If the student is unsuccessful on the third attempt, the student will fail the clinical portion and will have to withdraw from the nursing program. If the student does not score 80% on the first attempt and must retake the dosage calculations exam, the highest grade a student can earn for the exam is 80%, even if he/she scores higher in subsequent attempts.

Community Service Requirements:
Nursing is a service-oriented profession; therefore, community service hours are a required element each semester of the Mountain View College nursing program. RNSG 1360 has a 16 hour community service requirement, which is due by the last day of the semester in order to successfully complete the course. All hours must be completed within the time frame of the first and last day of the course/semester, and there will be no exceptions for late hours. All hours must be nursing and/or health care related. Individual professors or the Dean of Nursing must approve activities before hours will be accepted.

Instructor and Nursing Program Attendance Policies:

Students are expected to attend all classes. Students must be in attendance for all clinical hours, both on campus and in the hospital clinical setting, and cannot miss any hours. Students have the responsibility to attend class and to consult with the instructor when an absence occurs. If for some reason you must leave class early, you should inform the instructor prior to the start of on-campus clinical/clinical of your reason for leaving early. The instructor cannot excuse the student from missing any clinical hours and will consult with the dean of nursing regarding individual student situations.

The actual dates of each hospital activity will depend on the clinical group to which the student is assigned and the assigned clinical days. The hours and sites for the actual clinical practice will be announced by the instructor.

Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this lecture course, your physical participation in class, on or before the certification date will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students, who are not certified as beginning class, are responsible for any payments due as a result of non-certification, to include the dropping of courses.

A student in the Mountain View Nursing Program must assume responsibility for individual learning and be a self-directed adult learner. Nursing faculty have carefully scheduled and constructed course content and learning activities. Student behaviors should not disrupt the learning of themselves or other students. Students should make every effort to be on time to class. It is not appropriate to leave repeatedly during class, talk or whisper with other students, eat nosily, or bring children to class/clinical. Cell phones must be silenced or set on vibrate and put away during class. Phones may not be used during class for talking, texting, internet, or other uses unrelated to the class topic. Personal computers may be used in the lab/classroom, but the use must be confined to class-related activities. Tape recorders may only be used in class with individual faculty permission. If the faculty member elects not to allow taping, that request must be honored. Students are expected to adhere to all of the stated lab policies.

Some class content and discussion may be of a sensitive nature. Confidentiality is of key importance and must absolutely be honored.
In case of inclement weather, the Mountain View College and DCCCD inclement weather policy will be followed. In the event of an illness, accident, or emergency, the student should make direct contact with the instructor before a class, presentation, examination, or other activity takes place. If the instructor cannot be reached in person or by telephone, the student should leave a message with the nursing program administrative assistant or the instructor via voice mail. An extenuating circumstance will be handled by the Dean of Nursing.

Tardiness is an unprofessional behavior, distracts other students, and reduces all students’ ability to learn. If a student is tardy more than 1 hour to any clinical session (hospital or on-campus), this will be counted as 1 absence. If a student is tardy 15 minutes or more for two different times, this will count as a clinical absence. Since there are no make-up days for clinical, an absence will result in withdrawal from the MVC nursing program.

The schedule is subject to change. The instructor reserves the right to change the schedule at any time. Changes will be announced in a timely manner.

Grading Scale:

The Mountain View College Nursing Program has determined that a grade of "C" is the minimum acceptable grade for enabling a student to proceed to the next nursing course. The student must earn a grade of "C" or higher in every course required for a given semester or group of related courses in order to progress to the next semester. The student must earn a passing grade for clinical performance in addition to any other graded assignments, and complete all non-graded course expectations in order to pass a clinical course.

For most courses, the requirements for a particular letter grade are listed below.

A = 92 – 100  
B = 84 – 91  
C = 75 – 83  
D = Below 75  
F = Below 67

Throughout the nursing program, grades will not be rounded up to the next grade. Grades will not be curved in the nursing program. In computing the final course grade, a “D” grade will not be rounded to a “C” grade. For example, if the student’s final grade is 74.99, this equates to a final grade of “D”. There would be no rounding of the final grade.

A student who does not pass an examination with a minimum passing grade of 75 is required to make an appointment with the instructor prior to the next exam.

If a student fails a theory, skills, or clinical course, the student will no longer be able to attend the clinical experiences but may continue to audit the theory course. The student cannot take tests if auditing the course.

In compliance with the Family Educational Rights and Privacy Act of 1974, no grade will be given over the telephone to a student or any other person under any circumstances. Grades will be available via E-campus.

Procedures for students who are unsuccessful:

Any student earning a grade of 75 or below on an exam must make an appointment with faculty to analyze the exam results and develop a plan for improvement. This appointment is the student’s responsibility.

Student Review of Exams:

At the discretion of the instructor, a student may review test answer sheet/booklets on an individual basis and by appointment only. At no time will a student be alone to review a previous test or permitted to take notes. Previous tests may be reviewed before the final exam if the instructor allows. There is no review of the final exam and all review of previous exams must be
completed prior to taking the final exam.

Grade Appeals:
A student who wishes to appeal a grade should follow these guidelines:

1. Make an appointment immediately with your instructor to discuss your performance and the grade you received.
2. If you are unable to resolve the situation at that level, make an appointment to speak with the Dean of Nursing.
3. If you are still dissatisfied, you may request an appointment with the MVC Vice-President for Instruction.
4. Students may also discuss the situation with the Mountain View College counselors, especially the nursing counselor, but this does not take the place of formal appeals via the chain of command as listed above.

Late Work Policy:
Late work will not be accepted. Any work turned in late or incomplete will receive a 0% grade.

Make-Up Policy:
Make up for check-off assignments will be at the discretion of the faculty member depending upon the circumstances surrounding the need for make-up. Any assignment not accepted for make-up will receive a grade of “O.”

Electronic Devices:
Cell phones must be silenced or set on vibrate and put away during class. Phones may not be used during class for talking, texting, internet, or other uses unrelated to the class topic. Personal computers may be used, but the use must be confined to class-related activities. Tape recorders may be used in class with individual faculty permission. If the faculty member elects not to allow taping, that request must be honored.

Withdrawal Policy (with drop date):
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the registrar’s office by November 19, 2015. Failure to do so will result in your receiving a performance grade, usually an “F”. Students often drop courses when help is available that would enable them to continue. Please discuss your plans with your instructor if you feel the need to withdraw.

If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped.

Academic Dishonesty:
Students that caught plagiarizing an assignment will be subject to an “F” in the course and possible expulsion from the college.

Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/catalog/ss/code.cfm.
Institution Policies:
Please visit http://www.mountainviewcollege.edu/Academics/Documents/Institutional%20Policies.pdf for a complete list of institutional policies (Stop Before You Drop; Withdrawal Policy; Repeating a Course; Financial Aid; Academic Dishonesty; Americans with Disabilities Act Statement; Religious Holidays; and Campus Emergency Operation Plan and Contingency Plan.).

Disclaimer Reserving Right to Change Syllabus:
The instructor reserves the right to amend this syllabus as necessary.

Course Calendar:
See separate document for complete course calendar
In recognition of the professional nature of nursing and the nursing program and my personal responsibilities as a student, I attest to the following:

_____ I have read and reviewed the syllabus, course description, learning outcomes & objectives. I have had time and opportunity to clarify any unclear areas.

_____ I understand the importance of preparing for this course before class, clarifying unclear areas in class, and participating in group discussions. I understand that I earn a grade; that just meeting minimal requirements does not earn an A.

_____ I understand the importance of being on time, being prepared and not missing class. I will not wait until the last minute to turn in assignments or turn them in late.

_____ I will not be late to class or leave early.

_____ I understand my role in limiting cross-conversations and other distractions or disruptive behaviors, including, but not limited to, cell phones, eating, entering and leaving frequently, loud noises, computer noise, etc. in class.

_____ I will leave the room clean of debris and papers.

_____ I understand the withdrawal date in this semester is November 19, 2015.

_____ I understand the Academic Honesty Policy and the Student Code of Conduct. I understand that not reporting cheating makes me culpable. Nurses are held to a higher degree of honesty and must protect the profession and the patients under our care.

_____ I have read and understand the testing schedule and will bring the correct Scantron to any exam situation, if one is required.

_____ I understand how the course is graded, including tests, quizzes, check-offs, and any other assignments.

_____ I understand the “drop”, exit interview, & Grievance Policies.

_____ I know how to reach my instructor if I need to be absent or need help with the course

_____ I understand that it is my responsibility to maintain my grades.

_____ I understand that a final grade below “C” will not be rounded up.

____________________________  ____________________________  ________________
Print Name                        Signature                      Date
In recognition of the professional nature of nursing and the nursing program and my personal responsibilities as a student, I attest to the following:

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Print Name                                Signature                     Date