Course Title: Federal Government

Course Number: GOVT 2305-91486
Semester: FALL 2015

Prerequisite: The following must be met: (1) Developmental Reading 0093 or English as a Second Language (ESOL) 0044 or have met the Texas Success Initiative (TSI) Reading Standard AND (2) Developmental Writing in 0093, or English as a Second Language (ESOL) 0054 or have met the Texas Success Initiative (TSI) Writing Standard.

Course Description: Origin and development of the U.S. Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism, political participation, the national election process, public policy, civil liberties and civil rights. (3 Lec.)

Compliance with Core Curriculum Guidelines:
This Government 2305 course develops the following Core Curriculum Intellectual Competencies:
1 – READING: the ability to analyze and interpret a variety of printed material—books, documents, and articles—above 12th grade level.
2 – WRITING: the ability to produce clear, correct, and coherent prose adapted to purpose, occasion, and audience, above 12th grade level.
3 – CRITICAL THINKING: think and analyze at a critical level.
4 – LISTENING, SPEAKING: focus and participation
6 – COMPUTER LITERACY: understand our technological society, use computer-based technology in communication, solving problems, and acquiring information.

This course also addresses the following Core Curriculum Educational Objectives:
1 – To comprehend the origins and evolution of the U.S. and Texas political systems, with a focus on the growth of political institutions and the constitutions of the U.S. and Texas, federalism, civil liberties, and civil and human rights.
2 – To understand the evolution and current role of the U.S. in the world.
3 – To recognize and assume one’s responsibility as a citizen in a democratic society by learning to think for oneself, by engaging in public discourse, and by obtaining information through the news media and other appropriate information sources about politics and public policy.
4 – To analyze, critically assess, and develop creative solutions to public policy problems.
5 – To identify and understand difference and commonalities within diverse cultures
6 – To analyze the effects of historical, social, political, economic, cultural, and global forces on the area under study.
7 – To develop and communicate alternative explanations or solutions for contemporary social issues.
INSTRUCTOR INFORMATION

Instructor's Name: Dr. Kacem Ayachi

Office Location: WH288

Phone Number: 214-890-3840 (don't leave voice messages, send an e-mail instead)

Email: kayachi@dcccd.edu (preferred method of contact but email should be sent via Blackboard)
For timely response, you will need to email me using the “Email the Professor” link on the course
home page on Blackboard. Please include your course and section number in the subject line of
your email message.

Required Textbook: We the People / tenth Essentials Edition, by Ginsberg, Lowi, Weir, Tolbert,
and Spitzer. Publisher: Norton, ISBN: 9780393937053

COURSE REQUIREMENTS:

Course Grading System

You are responsible to complete only the assignments listed below; all other activities on the
course web page are included for practice and review purposes.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Grade Values</th>
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<tbody>
<tr>
<td>Orientation/Syllabus Quiz:</td>
<td>= 10 points</td>
</tr>
<tr>
<td>Introduction Forum:</td>
<td>= 10 points</td>
</tr>
<tr>
<td>Chapter Quizzes (14 x 20):</td>
<td>= 280 points</td>
</tr>
<tr>
<td>Writing Assignment (1 x 100)</td>
<td>= 100 points</td>
</tr>
<tr>
<td>Discussion Forums (2 x 50):</td>
<td>= 100 points</td>
</tr>
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<td></td>
<td>= 500 points</td>
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</tbody>
</table>

This course uses a points system; final grade will be computed as follows:

<table>
<thead>
<tr>
<th>Points Earned</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>448-500</td>
<td>A</td>
</tr>
<tr>
<td>398-447</td>
<td>B</td>
</tr>
<tr>
<td>348-397</td>
<td>C</td>
</tr>
<tr>
<td>298-347</td>
<td>D</td>
</tr>
<tr>
<td>297 or less</td>
<td>F</td>
</tr>
</tbody>
</table>

Please note that I do not round grades up to the next highest grade nor offer extra credit on an
individual basis. Your accumulated points will decide the final grade you will earn in this course.
It is your responsibility to check your grade regularly and notify me ASAP if there is any
discrepancy.
Discussion Forums
General guidelines for Discussion Forum Activities:
There is one introduction discussion and two forums in this course. Each forum activity consists of two postings, a primary thread and a reply posting. The primary thread is to be posted at least 48 hours ahead of the deadline, providing your peers the opportunity to offer a meaningful reply. Both postings must be made by the deadline for each unit for the assignment to be considered complete. Discussion activities are excluded from the late work policy. This is a "conversation" between classmates, so it must be timely. Grades will be posted after the Unit deadline to allow everyone an opportunity to participate.
Please post your word count at the end of each and every posting made in the discussion forum. The expectation is that students have completed the assigned readings prior to engaging the discussion topic, and not before. This allows the discussions to remain relevant to the assigned topics. You may not go back and address discussion topics once the Unit has been completed. The deadline for the discussion postings will be the end of each Unit as noted in the syllabus. Again, this is a two part activity. Both the original and reply posting must be submitted for the activity to be considered complete.

Part I - Original Posting Guidelines:
During each unit, you are expected to post an answer (in your own words) to the primary set of questions posed for the discussion forum. Please do not wait until the deadline to make your submission. You and your peers are expected to reply to each other's posting, so try to allow enough time to reply. Each activity involves an element of independent research and critical analysis. The questions address your understanding of central themes in the textbook and your ability to think critically about the course material. Your responses should be in essay format that raise issues and concepts from the chapters. Be sure to fully explain your position, citing a high quality source as evidence if needed. Wikipedia, and online blogs or similar items are examples of unacceptable sources on the collegiate level. The grade for the primary posting will be determined by the quality, depth and originality of your writing. The minimum writing requirement is 250 words for the original posting excluding citations, be sure to add your word count at the end of the posting.

Part II - Reply Posting Guidelines:
The second part of each discussion forum involves a reply to and a critique of a primary posting made by at least one of your peers. You may choose to reply more often, but the minimum expectation is for each student to engage in a dialogue with one person in each forum and address his/her argument(s) and why you agree or disagree with those. It is preferable that you reply to a posting that does not have any replies so that everyone may receive some degree of feedback. Your reply must show substantial academic and intellectual value, be sure to directly address the main points made in the original posting. The minimum word count is 150 words per reply posting, do not forget to add your word count at the end of the posting.

Chapter Quizzes:
There are 14 chapter-level weekly quizzes in this course and no cumulative exams. The design is to assess your reading comprehension and ability to recall information from multiple chapters. Each quiz must be completed within the assigned deadline (see the course calendar for details). There is a plethora of resources that have been provided to help you succeed in the course, ranging from textbook readings, to videos, and online activities. It is the unsecured nature of the distance education environment that mandates that you are highly prepared before each quiz by reading the content of the lessons and PowerPoint slides, watching the videos and completing the online activities.
The quizzes are generated from a pool of hundreds of questions. The grade will post immediately after submission. Each student will have two attempts per quiz. The higher grade will be recorded. There are 20 randomly generated multiple-choice questions per quiz, you will have 50 minutes to complete each quiz (Please do not exceed the time allowed!). Do not procrastinate; give yourself time to complete each quiz in sequence as you progress through the unit. Once a quiz has started, you will not be able to leave, back out or close the test screen.

Assignments:
There is one writing assignment in this course, details and guidelines are posted on the course home page on Blackboard under the “Assignment” link.

Online Course Attendance
Students are expected to log-in and utilize e-campus for a total of three hours per week in a regular semester. You will also need to dedicate about the same amount of time to studying and working on assignments (approx. 4-6 hours total). In shorter semesters, where a week is equivalent to each day, that means you should plan to have 4-6 hours per day for successfully completing the course. As a general expectation, you should login to the course and check your e-mail three times per week (or once per day in a mini-term).
You are free to work ahead at your own pace. However, be sure to avoid falling behind. Each unit deadline will serve as a benchmark for your overall progress in the course. Remember, the distance education environment requires a high degree of self-discipline and intrinsic motivation. As you probably know, successfully completing an online course requires a special dedication. So, my advice is to make a schedule for this course and stick to it. Trying to work on all the assignments just before a deadline is the recipe for disaster.

Technology Requirements
- Internet access (free access available in campus computer labs)
- USB flash drive for back-up storage of electronic files
- Active E-mail account (check at least three times per week)
- Basic use of a personal computer (word processing and internet browsing).
- Access to the DCCCD e-campus system: http://ecampus.dcccd.edu
  Use your student ID number preceded by a lower case letter "e" as both your username and password to gain access to the course the first time. Use the following example:
  Username:  e1234567
  Password:  e1234567

Technical Support:
- If you should have any technical difficulties, the fastest way to get technical support with e-campus is to click the "Help" link at the very top of the e-campus screen and then "Submit a Ticket" or call 972-669-6402.
- Everything you need to know about the Dallas Community Colleges and distance education can be found at the Dallas TeleCollege website: http://dallastelecollege.dcccd.edu/
- The e-campus Technical Support and Help Desk can be found at http://dallastelecollege.dcccd.edu/
- If you need to configure your computer for using e-campus, visit this link: http://e-campus.support.dcccd.edu/Tutorials/e-campusTutorials2/tutorialStudents/otherPrograms/browsercheck/browserSettings.pdf

Software Requirements (free versions of these programs are available for download on e-campus and inside the course):
Inclement Weather: In case of inclement weather, you may call 972-238-6196 or visit the Richland College website to learn if the campus is closed.

Children on Campus: Minors should not be brought to campus in lieu of appropriate childcare. A student will not be allowed to attend class when minors are accompanying the student. Minors should not be brought into classrooms, laboratories, the Test Center, the Learning Center, Library, or Academic Computing areas because of disruption of instruction or study, exposure to material unsuitable for minors, and possible danger to minors.

Useful services: Connections (formerly Center for Independent Study) has tutors, offers study methods workshops, and has a writing center. M216, 972-238-6226, http://www.rlc.dcccd.edu/ctlc. Also see http://webster.commnet.edu/grammar/ for help with grammar. Richland Library offers over 30 courses on how to use the library. The library is in the Lavaca Building, Room L126, 972-238-6081 or visit them at http://www.rlc.dccd.edu/library, to check on when the various courses will be given.

Institutional policies:
Stop Before You Drop - 6 Drop Rule: For students who enroll in college level courses in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions.
Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas Public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access https://www1.dcccd.edu/6drop

Withdrawal Policy: If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the official drop date for this course 12/04/2015. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Student Records office at 972-238-6100 or 6101 (Thunderduck Hall, T170), or contact the school office.

Repeating a Course: Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of the credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and other courses will not be charged a higher tuition rate. Third attempts include any courses taken at any Dallas County Community Colleges since the Fall 2002 semester. See third attempt to enroll in a course at http://www.dcccd.edu/thirdcourseattempt

Academic Progress: Students are encouraged to discuss academic goals and degree completion with their instructors. Specific advising is available throughout the semester. Check “7 Steps
Richland College is piloting its Quality Enhancement Plan (QEP) in select classes. The QEP provides techniques, practices, and tools to help students develop the habits, traits or behaviors needed to be effective and successful lifelong learners in college and in life. For more information, please log onto http://www.richlandcolleg/qep2013/.

Financial Aid: Your instructor is required by law to validate/certify your attendance in your on-campus or online course(s) in order for you to receive financial aid. To meet the attendance requirement, you must attend and participate in your on-campus or online course(s) prior to the course certification date and continue beyond the course withdrawal date. You must participate in an academic related activity pertaining to the course such as but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive tutorial; participating in computer-assisted instruction; attending a study group that is assigned by the instructor; or participating in an online discussion about academic matters relating to the course. In an online class, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above.

Academic Honesty: Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm (Select Purpose)

ADA Statement: If you are a student with a disability and/or special needs, who requires accommodations, please contact the college Disability Services Office at 972-238-6180 (Voice/TTY), visit Thunderduck Hall, suite T120, or go to http://www.dcccd.edu/Current+Students/Student+Services/Disability+Services/ (CTRL + Click to access “Current Students” site to “Student Services” to “Disability Services”)

Religious Holidays: Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a makeup examination or complete an assignment within a reasonable time after the absence.

Campus Emergency Operation Plan: Richland College and the Dallas County Community College District have developed policies and procedures for dealing with emergencies that may occur on campus. To familiarize yourself with these procedures, please take time to watch the overview video: http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv. The complete Emergency Operations Plan can be viewed and printed at the following website: http://www.rlc.dcccd.edu/emergency. If you have questions or concerns, please contact the Richland College Office of Emergency Management. This office can be reached by phone (972-238-3794) or by email (rlcoem@dcccd.edu).
Tentative Course Calendar*:

Please note that I will not open a test, discussion board or any other assignment beyond the due date for any reason even computer glitches. Please plan ahead and complete your work on time!

(All Unit assignments are due by 11:55 pm)
The introductory Discussion post and syllabus quiz are required to certify your attendance in this course; they must be completed by 11:55 pm on Wednesday - 11/25/2015 (Mandatory)

**Unit I Deadline – 11/29/2015**
- Quizzes for Chapters 1 through 4 due
- Discussion Forum #1 Due (Primary post due 48 hours ahead of unit deadline)

**Unit II Deadline – 12/6/2015**
- Quizzes for Chapters 5-8 due

**Unit III Deadline – 12/13/2015**
- Quizzes for Chapters 9-12 due
- Discussion Forum #2 due (Primary post due 48 hours ahead of unit deadline)

**Unit IV Deadline – 12/17/2015**
- Quizzes for Chapters 13 &14 due
- Assignment due 12-17

*I reserve the right to revise the syllabus at any time. I will announce any changes ahead of time.*