EMSP 2143 Assessment Based Management Course Syllabus

Department Information:  
Brookhaven College  
Emergency Medical Services Program  
Health and Human Services Division

Address:  
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Brookhaven College  
Farmers Branch, TX 75244  
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Faculty:  
Chris Malvik

Office Telephone:  
972-860-7889

Email:  
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Office Hours:  
Varies - Monday – Friday 8:00 a.m. – 7:00 p.m.  
Students may also schedule appointments with the instructor.

Course Title:  
EMSP 2143 Assessment Based Management

Course Number and Section:  
EMSP 2143-21742/21701

Semester and Year:  
Spring 2015

Class Meeting Format:  
Class sessions will be conducted using lecture, lab, group projects, quizzes and exam reviews, and field experiences. Classes will meet Tues, Wed, and Thurs, 1800-2200 and B Shift Saturdays, 8-5.

Catalogue Description:  
This course is designed to provide for teaching and evaluating comprehensive, assessment-based patient care management. This course provides (2 Lab).

Prerequisite:  
(1) Successful completion of EMSP 1438, 1356, 2444, 2434, 1355, 2430, 2338 (2) Current certification by the National Registry of EMT’s as EMT-Basic or EMT-Intermediate or current certification by the Department of State Health Services as an EMT-Basic or EMT-Intermediate and (3) Current CPR AHA Healthcare Provider or equivalent certification.

Required Materials for Course:  
The complete Brookhaven College EMS Program uniform, the EMS Kit contents, and the IV Kit. Required textbooks, with their ISBN numbers, and additional requirements are listed in the Paramedic Student Forms Packet.

Computer/Internet Policy:  
Students will be required to use eCampus to retrieve class Announcements, Course Information, Course Documents, Chapter Outlines, Assignments, take Quizzes, and track their grades. Each student is required to have computer/internet access. If the student does not have personal computer/internet access, computer labs are available at Brookhaven College and public libraries.
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Evaluation Procedure:
The EMS Program utilizes a combination of daily quizzes and a final comprehensive examination for didactic knowledge competence as well as periodic graded return-demonstrations of pertinent skills.

Skills Proficiency Verification:
There are several pertinent skills tested during this course. The minimum average grade of 80% is REQUIRED on EACH skill’s verification as well as passing ALL Critical Failure Criteria on each skill to successfully complete EMSP 2143.

This grade average will be 20% of the calculation used to obtain the final course letter grade.

Skills Proficiency Re-Testing:
Prior to re-testing, students are required to practice the specific skill or sign a document waiving the right to retraining in the skill(s) area in which the student was tested and failed.

The highest grade recorded after retesting of each skill, is 80.

Failure of ANY one or more skill(s) after re-testing, will result in an “F” for EMSP 2143 REGARDLESS of the numerical grade of other grading components.

Exams:
There will be one final exam in this course. This exam will be given in the Testing Center on or before the final day of the course.

The final exam is designed to mimic the National Registry of EMT’s Paramedic Examination and will assess comprehensive knowledge of the entire Paramedic Program course content. It is composed of 150 multiple choice questions and segregated into subscales.

A minimum grade of 70% is required in order to successfully complete EMSP 2143.

The Comprehensive Course Content Final Exam will be 80% of the calculation used to obtain the final course letter grade.

There will be a 10 point deduction for each minute exceeding the time limit set

Retesting Opportunities:
The student not making a 70% or above on the comprehensive course content final exam, will have the opportunity to retest the exam, if necessary.

The highest grade recorded after retesting of the final exam, is 70.

Grading:
The course letter grade will be computed as follows:

<table>
<thead>
<tr>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skills Proficiency Verification Average: 20%</td>
</tr>
<tr>
<td>Course Content Comprehensive Final Exam: 80%</td>
</tr>
</tbody>
</table>

A minimum of 70 overall average is needed to successfully complete EMSP 2143.
Grades are not rounded.

**Example: Student A**

| Skills Proficiency Verification Average: | 95 x 20% = 19 |
| Comprehensive Course Content Final Exam: | 80 x 80% = 64 |
| Course Average: | 83 |
| Letter Grade: | “B” |

**Exam Review:**
Faculty will review the exam afterward. Please make arrangements to attend. Reviews are an integral part of the learning experience. The review will last no longer than 1 to 1.5 hours and Faculty will announce date and time.

There will be NO note taking, cellular telephones or any form of recording device present during exam review.

Students choosing to challenge exam questions/answers will be provided paper and writing utensil during the review and allowed to state only facts to support their position. No reference materials will be allowed. Faculty will then collect student’s position statement, review them and respond at a later date.

**Grading Criteria and Requirements:**
A minimum average grade of 70% is required to remain in the EMS Program. Letter grade values for the EMS Program are as follows:

- A letter grade of A for a score range of 90.00% to 100%
- A letter grade of B for a score range of 80.00% to 89.99%
- A letter grade of C for a score range of 70.00% to 79.99%
- A letter grade of D for a score range of 60.00% to 69.99%
- A letter grade of F will be awarded for a score less than 60.00%

The entire grading system and methods for the EMS Program can be found in the above section Testing Methods.

**PLEASE NOTE:**  
**Grade reports are no longer mailed.** Convenient access is available online through eCampus, eConnect or by telephone. Use your student ID number when logging in to eConnect or call Touch Tone Services.  
Web site address:  http://econnect.dcccd.edu  
Telephone #: 972-613-1818, enter your Student ID# and PIN  
(Date of Birth in MMDDYY format, example – January 8, 1977 = 010877)

**Course/classroom Policies:**
Timeliness, psychomotor abilities, interaction with peers and the public, dress code, grooming, and other behaviors which are consistent with the public’s expectation of an emergency services public servant are all considered as valid measurements towards the successful completion of the EMS Program. For more specific details on these course policies refer to the EMS Program Student Handbook.

**Attendance:**
Each student is required to complete classroom/skills lab hours. A total number of 24 hours of absence will be allowed during the ENTIRE PARAMEDIC PROGRAM. Excused absence versus Un-excused absence designation will be left to the discretion of the instructor. At any point during the Paramedic Program the student exceeds the 24 hours of absence the student may be dropped from the course and given a “W.”

Students who will be absent from class for the observance of a religious holiday will be allowed to makeup examinations or skills proficiency verifications IF the Instructor is notified in advance and NO LATER than the second day of the current course. For more specific details on this course policy refer to the EMS Program Student Handbook.
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Tardiness is defined as arriving at the designated class meeting location after 15 minutes from the designated start time. Students will be allowed a maximum of 6 tardiness events for the duration of the Paramedic Program. Each of these events will count as 4 hours of absence to be charged toward the maximum number of absence time detailed above.

Withdrawal Policy: It is the student’s responsibility to formally drop this course as well as other related courses if he/she is unable to attend or complete the course. The withdrawal request must be received in the Registrar’s Office by the below listed drop date. Failure to do so will result in the student receiving a performance grade of “F.” If at any time the student wishes to drop this course, withdraw from the EMSP Program, or withdraw from the College, the student must initiate the action. If dropped by the drop date, a “W” (Withdraw) will be recorded.

Drop Date: To receive a “W” for this course, the Drop Date is: 02/11/2015

Financial Aid: Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Repeating this course: Effective Fall 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts will result in additional tuition to be charged.

ADA Statement: If you are a student with a disability and/or special needs who requires accommodations, please contact the college Disability Services Office.

Religious Holidays: Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a holy day is allowed to take a make-up examination or complete an assignment within a reasonable time after the absence. Further information may be found at:

Academic Ethics: Any form of disruptive behavior or scholastic dishonesty, such as cheating, medication or substance abuse, disruptive behavior, any weapon possession on the college premises or at college-sponsored activities, inappropriate or unprofessional behavior inconsistent with the professional EMS provider, drinking alcoholic beverages or “partying” while wearing the BHC EMS Program uniform, intentional damage of any equipment or premises, as defined in the Student Code of Conduct, will not be tolerated and may result in expulsion, suspension, loss of credit, or further appropriate action prescribed by Board policies.

College Policies: The entire Brookhaven College Student Code of Conduct is online at www.brookhavencollege.edu These policies provide the guidelines for the educational environment and student conduct and discipline. Additional EMSP-specific policies can be found on the EMS Program Student Handbook.

Additional Certifications: No additional certifications are offered in EMSP 2143.

Food and Drink Policy: Students are allowed to eat and/or drink in the classroom. Trash pickup and disposal in the classroom/lab rooms is required afterwards. Each student should show responsibility in disposing of their trash appropriately. The Instructor reserves the right to withdraw the privilege of the Food and Drink Policy as circumstances dictate.
Handheld Devices Policy: Please turn OFF all pagers and cell phones during class/lab. Any device ringing during class/lab will result in 2 points being deducted from the course grade for the 1st occurrence, 5 more points for the 2nd occurrence, and 10 more points for the 3rd occurrence and so on. Time will be allowed for phone calls during break time.

Course Outline & Schedule: See attached Course Schedule

Instructor’s Rights: The Instructor reserves the right to add to, delete, or revise any component of the course or syllabus as circumstances dictate

SCANS Competencies: The Secretary’s Commission on Achieving Necessary skills (SCANS) was appointed by the Secretary of Labor to determine the skills people need to succeed in the world of work. Brookhaven College is determined to prepare you with the knowledge and skills you need to succeed in today’s dynamic work environment. Towards this goal, these workplace competencies and foundation skills have been designed into the curriculum of this course.

Description of SCANS competencies as follows:
1. Basic skills
2. Thinking Skills
3. Personal qualities
4. Resources
5. Interpersonal skills
6. Information
7. Systems
8. Technology

Course Learning Outcomes:

1 Comprehensive--- SCANS 1, 2, 3, 4, 5, 6, 7, 8
At the completion of this unit, the paramedic student will be able to integrate the principles of assessment based management to perform an appropriate assessment and implement the management plan for patients with common complaints.
Student Acknowledgement
Please read and sign this page and turn it in to your instructor.

I have read the course syllabus and understand what is required of me in this course. I have had the opportunity to ask the instructor questions about the syllabus.

__________________________________________  ______________
PRINT Student Name

__________________________________________
Date

__________________________________________
Sign Student Name