This course syllabus is intended as a set of guidelines for ARTS 2316. Both North Lake College and your instructor reserve the right to make modifications in content, schedule, and requirements as necessary to promote the best education possible within prevailing conditions affecting this course.

Instructor Information:

Instructor: Professor Melodee Ramirez  
mramirez@dcccd.edu  
972-273-3077  
Office: P220  
Instructor Office Hours: M 9:45-2:45; W 9:45-1:00; TR 9:45a-11am; F online 9:45-12:45, by appointment

Course Information

Course title: PAINTING 1  
Course number: ARTS 2316  
Section number: 73002  
Credit hours: 3  
Class meeting time: TR 12:45-3:30 pm  
Course description: ARTS 2316 PAINTING (3)

This is a Texas Common Course Number.

This course explores studio techniques in acrylic and oil media. Emphasis is placed on exploration of a variety of modes and techniques as a means to original expression. (2 Lec., 4 Lab.)

Coordinating Board Academic Approval Number 5007085326 Recommended Course prerequisites for Art Majors, Arts 1311, Arts 1312, Arts 1316, and Arts 1317.

Required or Recommended Textbooks and Materials

Required Materials: no textbook is required. See Appendix C for Materials (list to be discussed in class).
Course Objectives

- Gain a basic knowledge in the use of oil/acrylic paints
- Develop an understanding of the use of color in painting, including color mixing, intensity of color and a wide range of value
- Develop a sense of design / composition as it applies to painting
- Exposure to various painting techniques: direct painting, under painting with glazing techniques, and mixed media.
- Subject matter will include representational and abstracted imagery based on both the landscape and the figure.
- Emphasis is placed on exploration of a variety of modes and techniques as a means to original expression.
- Appreciation of paintings (past and contemporary) through observation and understanding, with written assignments
- Preparation of a mid-term and final portfolio with matted work
- Students will learn safe studio practices as stipulated by MSDS Studio Safety

Course Outline

See Appendix A

Evaluation Procedures

Students will complete assigned number of paintings. Homework assignments will be reviewed for completion at the beginning of each class. Instructor will give feedback and direction for improvement.

Mid-term portfolio will be reviewed in Week 8 of the semester. A grading rubric will be given to students prior to the critique for directions and clarity.

Students will build one canvas with applied gesso or panel with applied gesso.

Final portfolio will be reviewed in Week 15 of the semester. A grading rubric will be given to students prior to the critique for directions and clarity.

A museum visit will be required to see original art. A museum worksheet, sketches and critical review will be required. A grading rubric will be given by the instructor.

A gallery visit will be required to see original art. A museum worksheet, sketches and critical review will be required. A grading rubric will be given by the instructor.

Students will complete one or more presentations on artists’ work that is demonstrative of the techniques being taught in the class. These will require a power-point presentation and works cited along with an oral presentation. A grading rubric will be given by the instructor.

Attendance in this class is extremely important. A critique will be held at the end of each class period on the student work produced that day in class. Worksheets will be required over the lecture material given by the instructor.

Exams and Assignments

15% of grade: Homework studies
20% of grade: Mid-term portfolio
30% of grade: Final portfolio
10% of grade: Museum visit, sketch/Critical Review
10% of grade: Gallery visit, sketch/Critical Review
5% of grade: Class Presentation, Artists’ Search, Works Cited
10% of grade: Attendance, class critique

Grading Scale
<table>
<thead>
<tr>
<th>Requirement</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework studies, 15 weeks</td>
<td>150</td>
</tr>
<tr>
<td>Mid-term portfolio</td>
<td>200</td>
</tr>
<tr>
<td>Final portfolio</td>
<td>300</td>
</tr>
<tr>
<td>Museum visit, worksheet and critical review</td>
<td>100</td>
</tr>
<tr>
<td>Gallery visit, critical review</td>
<td>50</td>
</tr>
<tr>
<td>Class Presentation Artists’ Search</td>
<td>100</td>
</tr>
<tr>
<td>Attendance, participation in critique</td>
<td>100</td>
</tr>
<tr>
<td><strong>Maximum</strong></td>
<td><strong>1,000</strong></td>
</tr>
</tbody>
</table>

**FINAL GRADE**

- A= 1,000-900
- B= 899-800
- C= 799-700
- D= 699-600
- F= 599- 0

**Discipline/ Course/ Department/Policies**

**Late Assignment Policy:** Late work is not accepted without written medical documentation. If there is an emergency, please contact the instructor. If late work is approved by instructor, there will be an automatic 25% reduction in the grade, and a submission deadline of one week after the original due date. This deduction is waived if a doctor’s note is provided.

**Student Responsibilities:**
1. Attend class on time, be prepared by bringing all required supplies.
2. Submit assignments on time and in the form required by the instructor.
3. Visit the Writing Center for help in completion of writing assignments.
4. Be aware of grades throughout the semester via eCampus.

**Class Etiquette:**
- No cell phone or texting in class.
- All assignments are to be completed individually
- No plagiarism is allowed and will result in a zero on the assignment.

**2D Art Lab Policies**
The 2D Studio Lab is restricted to use by only currently enrolled students in Painting, Drawing, and Design Classes who are attending art classes on a regular basis and are in good standing in the classes. The 2D Studio Lab is available to approved art students to use for required class work during posted Open Lab hours.

The following rules and regulations must be followed at all times:
1. The "storage room" inside G302 is predominantly used for storage of equipment and supplies. It is intended for instructor use.
2. Student paintings (class work for current semester only) are to be stored in the provided painting racks.
3. Student portfolios and work are to be stored in assigned shelves or cabinets.
4. Students’ art work must fit into the storage racks and shelves available in this lab. Over-sized work is not acceptable.
5. Students are encouraged to store their personal materials and supplies in the art lockers on a first-come, first-served basis. Regulations concerning lockers are posted in the locker area. There is no student supply storage in G301-3.
6. At the end of the semester, students must remove all personal items and artwork from the lab. NLC will not be responsible for work after the close of the semester unless arrangements have been made with the instructor and the 2D Studio Lab coordinator.
7. Students using the facilities outside of class time must leave the work areas clean and be sure all personal work and supplies are stored away as stated above.
8. Students using the lab may not move or remove anyone else's paintings, supplies, etc.; nor will they rearrange the lab or storage room in any way.
9. All students working independently in the lab must work with the guidelines of the course of which they are enrolled (see class syllabus) and follow all art Lab Policies.

10. Students must follow instructions of the Open Lab assistant concerning the use of the room, storage of materials, and clean-up.

Students who violate these lab rules and regulations will be prohibited from further use of the 2D Art Lab other than while attending regularly scheduled classes.

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INSTITUTIONAL POLICIES

ACADEMIC DISHONESTY

The Student Code of Conduct prohibits academic dishonesty and prescribes penalties for violations. According to this code, which is printed in the college catalog, “academic dishonesty”, includes (but is not limited to) cheating, fabrication, facilitating academic dishonesty, plagiarism, and collusion”.

1) The Vice-President of Academic & Student Affairs may initiate disciplinary proceedings against a student accused of academic dishonesty.

2) Academic dishonesty includes, but is not limited to, cheating on a test, plagiarism and collusion.

3) Cheating on a test includes:
   a) Copying from another student’s test paper;
   b) Using, during a test, materials not authorized by the person giving the test;
   c) Collaborating with another student during a test without permission to do so;
   d) Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of an un-administered test.
   e) Substituting for another student, or permitting another student to substitute for you to take a test; and
   f) Bribing another person to obtain an unadministered test or information about an unadministered test.

4) “Plagiarism” means the appropriation of another’s work (ideas and/or words) and the unacknowledged incorporation of that work in one’s written work offered for credit. Quotes not identified as quotes constitute a form of plagiarism even if the borrowed ideas are documented.

5) “Collusion” means an unauthorized collaboration with another person in preparing written work offered for credit.

Academic dishonesty may result in the following sanctions, including, but not limited to:

1. A grade of zero or a lowered grade on the assignment or course.
2. A reprimand.
3. Suspension from the college.
NOTIFICATION OF ABSENCE DUE TO RELIGIOUS HOLY DAY(S)
Students who will be absent from class for the observance of a religious holiday must notify the instructor in advance. Please refer to the Student Obligations section of the college catalog for more explanation. You are required to complete any assignments or take any examinations missed as a result of the absence within the time frame specified by your instructor.

REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT (A430)
North Lake College provides academic accommodations to students with disabilities, as defined under ADA law. It is the student's choice and responsibility to initiate any request for accommodations. If you are a student with a disability who requires such ADA accommodations, please contact North Lake College's Disability Services Office in person (A430) or by phone at 972-273-3165.
http://www.northlakecollege.edu/resources/disability.html

ADMINISTRATIVE WITHDRAWAL
Students with valid extenuating circumstances may be eligible for an administrative withdrawal by the Dean of the Division in which the course or courses are taught. An administrative withdrawal will not be awarded to students who simply fail to withdraw prior to the last day to receive a "W." The request for an administrative withdrawal must be made in writing to the Dean of the Division with any supporting documentation attached. This must occur before the last official day of the semester.

DROP POLICY
If you are unable to complete this course, you must officially withdraw by Thursday, April 18, 2013. Withdrawing is a formal procedure which you must initiate; your instructor cannot do it for you. All Dallas County Community Colleges charge a higher tuition rate to students registering the third time for a course. This rule applies to the majority of credit and Continuing Education / Workforce Training courses. Developmental Studies and some other courses are not charged a higher tuition rate. Third attempts include courses taken at any DCCCD college since the fall 2002 semester. For further information, go online to: http://www.DCCCD.edu/thirdcourseattempt.

STOP BEFORE YOU DROP
For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops.

FINANCIAL AID STATEMENT
Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate are also subject to this policy.

To apply for financial aid in the DCCCD, students must complete FAFSA (Free Application for Federal Student Aid) on the web at: http://www.fafsa.ed.gov

COUNSELING SERVICES (A430)
Counseling services for personal issues are provided to all students currently enrolled at North Lake College. These services are provided by licensed professionals who are bound by confidentiality (within ethical parameters) at no charge. With the assistance of a counselor, students are able to identify, understand, resolve issues and develop appropriate skills. To make an appointment call 972-273-3333 or visit A 430.
The Academic Skills Center (ASC) is designed to provide assistance to students in the following areas:

- Labs for students enrolled in foreign language, Developmental Reading, and ESOL courses. One-on-one tutoring is available.
- The Writing Center can help students clarify writing tasks, understand instructors' requirements, develop and organize papers, explore revision options, detect grammar and punctuation errors, and properly use and document sources. Rather than merely editing or "fixing" papers, tutors focus on helping students develop and improve their writing skills.
- The Online Writing Lab (OWL) allows students to submit papers to our writing tutors electronically and get feedback within 24-72 hours. The OWL can be accessed through eCampus. After logging on to eCampus, click on the Community Tab at the top. Type "Owl" in the search field and click "Go." Next, click on the double drop-down arrows next to "NLC-OWL2," and then click on "Enroll." Once enrolled, students can receive services from the OWL.

For more information or to schedule a tutoring appointment, come by A-332 or call 972-273-3089.

TESTING CENTER (A 425)
Monday-Thursday: 8:30 a.m. – 8:00 p.m. 
No tests will be issued after 7:00 p.m. Other cut-off times may be in effect for specific exams by the instructor's direction. All exams collected at 8:00 p.m.
Friday-Saturday: 8:30 a.m.-3:30 p.m.
No tests will be issued after 2:30 p.m. Other cut-off times may be in effect for specific exams by the instructor's direction. All exams collected at 3:30 p.m.
Sunday – CLOSED

If you instructor requires you to complete an exam in the Testing Center, be sure to have the following information when you request you test:
1. Instructor's name
2. Subject, course number, and section number (exp: Speech 1311.7011)
3. Exam number (1st, 2nd, 3rd, etc.)
4. Exam deadline (Get this information from your instructor. The testing staff cannot look up this information on computers).

You should also bring the following supplies:
1. Pencil
2. Scantron answer sheet
3. A Test Request Form must be completed before entering the Testing Center.
5. Government or school issued photo identification is required & enforced.

You may not bring personal items into the Testing Center. This includes bags, cell phones, and pagers.

Please show courteous and cooperative behavior while using the services provided by the Testing Center.

DO NOT bring children to the Testing Center. You must make arrangements for the care of your children prior to your exam date. The police department will be notified of any unattended children.

DO NOT take any testing materials with you when you leave the Testing Center. This includes the test, answers, charts, scratch paper. These items will be attached to your test.

Questions? Please visit the Testing Center (A 425) or call 972-273-3160.
Learning Activities, Outcomes, and Assessment

Activity Number 1.

Learning Activity:
The student will mat one of the assignments, using the NLC acceptable materials and process.

Learning Outcomes:
The student will demonstrate knowledge of professional methods and standards of presentation of art work (for example: matting or framing as appropriate).

Assessment:
Rubric

<table>
<thead>
<tr>
<th>Presentation (Matting/Framing)*</th>
<th>Exceeds Expectations 90-100%</th>
<th>Meets Expectations 80%-89%</th>
<th>Needs Improvement 70-79%</th>
<th>Below Expectations 69% and below</th>
<th>Lack of Participatory Effort 0%</th>
</tr>
</thead>
</table>

* North Lake Matting Standards
  a. Neutral mats – preferably white or off-white
  b. At least a 3 inch border
  c. Top and sides the same width; bottom can be wider
  d. T-hinged to backing
  e. Art attached to backing with sticky-side-up-sticky-side-down method of taping
  f. Backing board should be corrugated cardboard or foam core if it is going to be shrink-wrapped.
  g. Backing board should be the same size as the mat board.
  h. NO MASKING OR BLUE TAPE anywhere on or within the mats. Use packing tape or linen tape.
  i. Bevel or straight cuts are equally suitable
  j. For the Spring Show: Shrink wrap is preferred to acetate.

Shrink wrap: Make sure the wrap is unfolded. ALL edges must be taped down. If the wrap does not completely surround the piece, it will curl. The backing must be stiff. If the piece is very large, two pieces of backing board need to be used to keep it from bending.

EEO’s and CCIC’s: EEO 2 CCIC 2

Activity Number 2.

Learning Activity: MSDS Studio Safety
Students will exhibit safe studio procedures after listening to information, as dictated by federal regulations, regarding Material Data Safety Sheets, toxic materials, and safe studio practices.

Learning Outcomes:
The student will exhibit safe studio behaviors

Assessment:
Rubric

<table>
<thead>
<tr>
<th>Safe Studio</th>
<th>Exceeds Expectations 90-100%</th>
<th>Meets Expectations 80%-89%</th>
<th>Needs Improvement 70-79%</th>
<th>Below Expectations 69% and below</th>
<th>1-0 safety errors during the semester</th>
<th>2 safety errors</th>
<th>3 safety errors</th>
<th>4 or more</th>
</tr>
</thead>
</table>

EEO’s and CCIC’s: EEO 2 CCIC 2

Activity Number 3.

Learning Activity:
The student will demonstrate a wide range of value in art work. These will be viewed during Critique #2.

Learning Outcomes:
The student will demonstrate the use of strong range of value in art work

Assessment:
Take your art supplies you already have, at least a sketch book, a drawing pencil in 2B and 6B, one brush, raw umber, titanium white, medium and and inexpensive small canvas boards for Value chart.

Value: complete value chart. Color: value, color wheel, neutrals, worksheet.

Compositional rules. Thumbnail sketches. Portfolio review of previous work.

Supplies checked/16 x 20” and 18 x 24” canvas to paint. Minimum colors: burnt sienna, raw umber, yellow ochre, cad yellow, cad red, french ultramarine blue, titanium white.


Homework due. DEMO. Begin painting. Still life for value study of monochrome in brown and white completed. Critique

Still Life continued: Homework assigned: Gallery Review due next Thursday

Homework due. DEMO: Still life on linear perspective/neutral monochromatic underpainting, color glazing with burnt sienna/ult. Blue. Critique

DEMO: Still life: continued. Critique. Presentation of major painting styles. Homework assigned

Gallery Review due

Homework due DEMO: Still life using Personal Symbols: combining wet/dry and wet/wet


**Homework due**


**Homework due**

Landscape #2: Designing the Landscape using Trees and Clouds painting. DEMO Wet into wet technique
Introduce canvas construction. Continue with landscape #2 Preparation for MID TERM PORTFOLIO REVIEW
Homework: complete unfinished paintings from weeks 2-4.

**Homework due**

Preparation for MID TERM PORTFOLIO REVIEW Continue canvas construction. 10 minute Student Presentations
Homework assigned: study of light and edges in the landscape: Very close photographs of trees in the woods. Bring 3 with value sketches

**Homework due**

DEMO: Light and Edges in the Landscape. 10 minute Student Presentations
Light and Edges in the Landscape. 10 minute Student Presentations. Light and Edges in the Landscape. 10 minute Student Presentations. Homework assigned: Distant photos of 3 landscapes with linear and atmospheric perspective. Value sketches of each.

**Homework due**

Linear and Atmospheric Perspective in the Landscape, 10 minute Student Presentations
Linear and Atmospheric Perspective in the Landscape; 10 minute Student Presentations homework assigned: 3 color photos of landscapes with value sketches

**Saturday**

REQUIRED FIELD TRIP TO Dallas Museum of Art, 1-4 pm
Subject to change

**Homework due**

Emotional Value of Color Theory in the Landscape; 10 minute Student Presentations, DEMO: lighting the figure, taking close ups, background
Homework assigned: photos of figures, head and body. Photo editing.
Complete drawing assignment on drawing the head and figure.

**NO CLASSES DUE TO REQUIRED FIELD TRIP**
11

Homework due Museum of Art Worksheets/Critical Review due
Painting the head by glazing a grisaille; 10 minute Student Presentations
Painting the head in grisaille and glazing; 10 minute Student Presentations, Homework assigned: 3 photos of full figure in side lighting, value sketch for each.

12

Homework due. Painting the figure alla prima. 10 minute Student Presentations.
Painting the figure alla prima. Homework assigned 10 minute Student Presentations.
LAST DAY TO WITHDRAW WITH GRADE OF "W"

13

Homework due. Painting the figure. Homework due Special studies, 10 minute Student Presentations. Homework assigned preparation for Portfolio

14

Homework due. Portfolio development. 10 minute Student Presentations.
Portfolio development. 10 minute Student Presentations. Homework assigned-portfolio.
EXTRA CREDIT DUE

15

Homework due. Portfolio development. 10 minute Student Presentations.
Final Portfolio presentation for Final Exam

16

12:30 FINAL EXAM and clean up of studio
Have a great break!

Appendix C: Required Materials
Note: Before buying supplies, we will look at the supplies you own and discuss what you should buy. Do NOT buy "student grade" paints. There is a supply kit for sale at the NLC Bookstore, but you may not need everything in the kit.

Materials

Paint (studio size tubes), Acrylic, ‘Open’ Acrylics, or Oil
- Cadmium Yellow Light (PY 35)
- Quinacridone Violet (PV 19) or Alizarin Crimson
- Cadmium Red Light (PR 108)
- Ultramarine Blue (PB 29)
- Yellow Ochre (PY 40)
- Burnt Umber (PBr 7)
- Burnt Sienna (PBr 7)
- Titanium White -- large tube
- Viridian (PG 18) / Phthalo Green (PG 7 or 36)-optional

Painting Medium
- Oil painting:
• Liquin
• Odorless mineral spirits

**Acrylic painting:**
• Matte or gloss medium (personal choice)
• Flow Improver
• Retarder medium or gel
• ‘Open’ or ‘Slow Drying’ Acrylic
• Buy the suggested medium from the manufacturer

**Brushes**
• **Bristle** brushes (or stiff nylon/synthetic): 
  *suggested* types and sizes
  • Flats and/or Brights- #2, #4, #6, #8, & #12
  • Filberts (one large, one small)
  • Larger (cheap) paint brush(es) (21/2”-4”)
• **Soft Synthetic** or **Sable**
  • Flat 1 or 2” brush for blending
  • Liner brush (soft synthetic or sable)
**Optional:**
• Flats or filberts for smooth blending
• Rounds (a few small ones)
• Other Optional Specialty Brushes:
  • Badger brush
  • Tooth brush

**Palette & Knife**
• Oil— Disposable palette, glass, wood, ceramic, plastic.
• Acrylic— Disposable palette, wax paper, plastic. I would recommend a plastic palette w. lid—you can buy one or make one yourself with any flat, lidded plastic box, or a smallish shallow baking pan covered with plastic wrap. A chamois or flat sponge plus parchment paper placed in this box or pan will keep your acrylics from drying out as fast.
• Palette/painting knife - straight and offset blades

**Ground**
• Acrylic gesso will work for oils and acrylics. White house paint will do, but isn’t as reliable as artist quality gesso. Oil painters may research oil-based grounds as an alternative. Gesso will be supplied for the one canvas we build in class.

**Supports**
**Projects can be painted on:**
• pre-stretched canvas
• gessoed or commercially prepared panels (hardboard, masonite, thin plywood, etc.)
  **the size must be in the range of 18X24” up to 30X40.”** At least 2 of your paintings must be in the 30 X 40 range.
  **Homework assignments (9X12”)** can be painted on:
  • canvas pad
  • gessoed paper or corrugated cardboard
  • canvas board or other suitable base
  **In addition, you must prepare at least one support yourself:**
  • Wood for strainer or pre-cut stretcher bars
  • Canvas or linen
  • Staple gun + staples
  **-OR-**
  • Hardboard, thin plywood, MDF, or similar rigid panels
  • 1X2” boards for cradling
• Nails / screws
• Wood glue

**Framing supplies**
• Purchased frame of the appropriate size and style
  - OR -
• Thin hardwood boards, small nails, stain (optional)

**Other:**
• Cotton rags (old t-shirts are great)
• Bar of soap or brush cleaner
• Containers—a variety:

  **For Oil painters you will need:**
  • Wide, lidded glass jar for solvents—mayo, pickle, and salsa jars are good choices—clean them well!
  • Tin cans—vegi and tuna cans are good

  **For Acrylic painters you will need:**
  • Plastic containers (lids optional)
  • Small (trim/decorator's) paint roller tray (optional)
  • Spray bottles with triggers and or small ones with pumps
  • Tackle box for supplies
  • Sketchbook (9X12”)
  • Pencils
  • Erasers

**Optional:**
• Other mediums
• Oil — linseed oil, stand oil, damar varnish, etc.
• Acrylic — retarder, gel medium, flow improver
• Charcoal (vine)
• Pliers or 'crab cracker' tool
• Smock, large old front button shirt, or apron
• Nail brush
• Hand cleaner without pumice (such as “Goop”)
• Brush portfolio or organizer
• Razor scraper (retractable)

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**G301-3 Safe Studio Practices:**

$ Explanations and descriptions of possible hazardous materials are found in a binder marked "MSDS" in the yellow flammable closet in G302.
$ Students are responsible for contributing to a safe studio environment.
$ Do not drink or eat in the studio because of possible harm of ingestion of hazardous chemicals.
$ The dirty turpentine container must be recapped after use.
$ Oily and solvent laden trash must be disposed of in the red receptacle.
$ Use Spray Workable Fixatives and other spray paints outside.
$ Do not leave rubber cement and glues uncapped for extended periods of time.

$ Use the correct knife for the cutting job at hand. Keep fingers well out of the way. Always protect the table or counter on which the cutting is done.
$ Student supplies should be kept in the student locker room. Any supplies left in G302-3 must be labeled, stored in the proper containers, and flammable materials stored in the fire-safe cabinet.
See your instructor for additional materials on safety in the studio

Health Center (C200) or call 972-273-3170.
Office Hours: Monday through Thursday 8:30 a.m. – 7:00 p.m.; Friday 9:00 a.m. – 4:30 p.m.
For emergencies when the Health Center is closed, use the emergency call boxes located in each hallway to call college police for assistance.