Eastfield College
Course Syllabus -- Summer 2012
English 1301.4005 – Composition I
M-F 9:40-11:40 (C224)

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Office Hours: By appointment only

Course Description:
ENGL 1301 Composition I
Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.
Note: ENGL 1301 is now a pre-requisite for all 2000-level literature courses. This change was a result of recommendations by the English faculty group for the 2011 Learning Objectives project. Approval Number: 23.1301.51 12

Required Text:

*Please bring all necessary supplies to actively participate in class sessions (pens, paper, text, etc.)
It is also highly suggested to bring a saving devise (flash/jump drive) to each class session.

Exemplary Educational Objectives:
English 1301 will address the following educational objectives:

- To understand and demonstrate writing and speaking processes through invention, organization, drafting, revision, editing, and presentation.
- To understand the importance of specifying audience and purpose to select appropriate communication choices.
- To understand and appropriately apply modes of expression, i.e., descriptive, expositive, narrative, scientific, and self-expressive, in written, visual, and oral communication.
- To participate effectively in groups with emphasis on listening, critical and reflective thinking, and responding.
- To understand and apply basic principles of critical thinking, problem solving, and technical proficiency in the development of exposition and argument.
Core Intellectual Competencies:

**Reading:** the ability to analyze and interpret a variety of printed materials—books, documents, articles—above 12th grade level.

**Writing:** the ability to produce clear, correct and coherent prose adapted to purpose, occasion and audience—above 12th grade level.

**Critical Thinking:** think and analyze at a critical level.

**Computer Literacy:** understand our technological society, use computer-based technology in communication, solving problems and acquiring information.

Student Learning Outcomes:

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

Writing Expectations:

All assignments must comply with standard MLA format. All essays must be in 12pt font, Times New Roman print and double spaced. Please consult *The Little Brown Compact Handbook* for MLA inquiries. Also, please remember to keep a saved copy of all of your work (including graded assignments).

Financial Aid Students:

Students receiving Financial Aid grants or loans must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment and failing grades may require that you repay financial aid funds. Failure to contact the instructor will result in your name being submitted to the Financial Aid Office as a “non-attendee.” All students receiving financial aid must open an Email account through NetMail. *See directions in this syllabus for opening an Email account.

ACADEMIC HONESTY & PLAGIARISM

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at [http://www1.dcccd.edu/cat0506/ss/code.cfm](http://www1.dcccd.edu/cat0506/ss/code.cfm)

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious
offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

In any written paper, you are guilty of the academic offense known as plagiarism if you partially or entirely copy the author’s sentences, words. For such an offense, a student will receive a zero on the assignment and can receive an F for the course. You cannot mix the author’s words with your own or “plug” your synonyms into the author’s sentence structure. To prevent unintentional borrowing, resist the temptation to look at the source as you write. The author’s words, phrases, sentences must be put in your words, in your way of writing. When you do this, you are demonstrating the ability of understanding and comprehension. If you summarize, paraphrase or directly quote from an author, you must use the appropriate documentation because the ‘idea(s)’ still belong to the author.

Please be advised that academic dishonesty and plagiarism are serious issues that may result in serious consequences. Students should be aware that they are responsible for their behavior concerning these issues. This class will adhere to the student’s “Responsibility” as detailed in the DCCCD district-wide statement and the Eastfield College Student Code of Conduct explained in the Eastfield College and district catalogs or on-line at the district website (*https://www1dcccd.edu/cat0608/ss/code.cfm*).

Consequences for Academic Dishonesty and/or Plagiarism: Any student in this English 1301 class found guilty of cheating on an examination or of Plagiarism (using the definitions given for both terms in the attached document, student “Responsibility”) will receive one or more of the following penalties:

- The grade of zero (0) on that particular assignment.
- A course grade of F (depending on the severity of the student’s dishonesty or plagiarism).
- The professor may request that the student drop the class.

Classroom Environment & Attendance:

Punctual attendance and participation are essential to this course. Therefore, even one missed class can significantly reduce the course’s value to the student. Students are allowed two absences for the entire summer session. Beyond two absences there will be a *deduction of five points for each additional absence* from your final grade. To enable you to keep up with your grade status on Blackboard, I post grades as points then convert them to a percentage system when finalizing the course grade. At the end of the semester I factor in the absences and deduct necessary points from the percentage grade. For example, if you have 850 points after the final exam, I convert that number to 85. Thus, if you accumulated four absences during the semester, I disregard the first two and deduct five points for each subsequent absence. In this case, your final grade would become 75. Also, two tardies (late arrivals, early departures, etc.) act as one absence. Please notify me of any foreseen absence prior to class (via email). Please be mindful of your attendance.

*In Addition:* Anything construed by the professor as disrespectful such as: snide remarks, immature behavior, disruptions & distractions, excessive talking, text messaging, malicious or rude attitudes, sleeping, etc. will adversely impact the student’s participation grade. All mobile phones, iPods, and PDA devices must be turned off during class. Repeated violators of this policy will be penalized points and may be asked to leave class.
Assignments:
Please thoroughly read all assigned readings prior to class to ensure active participation in weekly class discussions. Students participate by contributing to daily Collaborative Activities: Discussions, Quizzes, Grammar Exercises, Peer Reviews, and Free Writings. A total of Five Essays will be completed before the end of this course. Drafts and Final Essays are due on the day they are requested by the instructor. The Final Exam will consist of an in-class writing assignment, which will cover a selected film.

Journal: Students will create ten, one-paragraph-length Journal Entries in response to class readings and discussions throughout the semester (due weekly).

Essays: In keeping with the Writing Process, students will compose essays that are double-spaced, typed, Times New Roman 12 font, and 2½ -3 pages.

COURSE SCHEDULE:

Week 1: 6/6 – 6/8
Introduction & Review of Syllabus
Descriptive/Grammar Exercise
Introduce Essay #1 (topics) and begin drafting Narrative Letter
Read pp. 1-13 The Patterns for College Writers (EEO’s met:  1, 2, 4)

6/7
Discuss Descriptive Exercise & Readings
Narrative Letter Due
Proper Paper Format & Prewriting/Arrangement Techniques (EEO’s met:  1, 2, 3, 5)
Provide Journal Entries 1 & 2
Read pp.15-29 & 30-49 (PCW)

6/8
Quiz (1) over reading material!
Discuss Reading Assignment (Grammar Handout)
Journal Entries #1 and #2 due by end of class
Read pp. 51-79 (PCW)

Week 2: 6/11 – 6/15
Essay #1 due at the beginning of class
Begin Film for Essay #2
Thesis Exercise (EEO’s met:  1, 3, 5)
Read pp. 83-93 (PCW)

6/12
Quiz (2) over reading material!
Continue Film for Essay #2
Discuss Reading Assignment-Free Write
Read pp. 101-123
6/13
Typed Outline for Essay #2 due (EEO’s met: 1, 2, 3, 5)
Journal Entries #3 & #4 due

6/14
Bring typed draft of Essay #2 to class
Peer Review (EEO’s met: 1, 2, 3, 4)
Group assignments for Essay #3
Read pp. 167-171 & 291-296 (PCW)

6/15
Quiz (3) over reading material!
Final Essay #2 due at the beginning of class (within the first 10 minutes of class)
Continue working on Collaborative Essay
Review pp. 321-336

Week 3: 6/18—6/22
Journal Entries #5 & 6 due at the beginning of class
Typed Outline for Collaborative Essay #3 due by end of class (EEO’s met: 1, 2, 3, 5)
Discuss Reading Assignment & Journals Entries
Review pp. 331-336

6/19
Print Draft(s) of Collaborative Essay #3
Group Peer Review (EEO’s met: 1, 2, 3, 4)
*Group Presentations/ Effective Presentations & Technology (EEO’ met: 1-4)
Review pp. 547-555

6/20
Collaborative Essay #3 & Group Presentations due! (EEO’s met: 1, 2, 4, 5)
Begin working on Essay #4 (topic selection)
Read pp. 557-562 & “Living in Two Worlds” by Marcus Mabry

6/21
Grammar Quiz (4)!
Discuss Reading Assignment & Logical Fallacies
*In Class Free Write “Living in Two Worlds”
Locating Credible Sources/Grammar review for Collaborative Quiz (sign-up)
Review Image pp. 573

6/22
Journal Entries #7 and #8 due
Discussion Board #1 (in class)
Continue working on claim statement-Due at end of class!
Read 567-570 & 570-572
Week 4: 6/25 – 6/29
Collaborative Grammar Quiz (5) (EEO’s met: 1, 2, 3, 5)
Discuss Reading Assignment & MLA formatting
Continue working on Essay #4 & Research
Read pp. 604-605 Debate “What is a Hate Crime?”

6/26
Journal Entry #9 due
Continue working on Essay #4 & Research

6/27
Bring a Typed Draft of Essay #4 to class (Due at the beginning of class)
Peer Review (EEO’s met: 1, 2, 3, 4)
Discussion Board #2 (in class)
Read “Role Reversal” (copies provided by instructor)

6/28
Journal Entry #10 due
Collaborative Debate Exercise—in class (EEO’s met: 1, 2, 3, 5)
Read pp. 606-608 & 611-613 (be prepared to discuss)

6/29
Final Essay #4 is due at the beginning of class (within the first 10 minutes of class)
Discuss Reading Assignment (essay comparison)
Introduce film & content for final essay

Week 5: 7/2 – 7/3
Continue Film for Final Exam

7/3
Final Exam—Tuesday, July 3rd

Drop/Withdrawal Policy and Semester Drop Date:
If you are unable to complete this course, it is your responsibility to withdraw. Withdrawing is a formal procedure which you must initiate; your instructor cannot do it for you. You must withdraw through the Admissions/Registrar’s Office (C119) in person or by mail no later than Thursday, June 27th. Failure to withdraw before the deadline will result in receiving a performance grade of “F.”

NEW 6 DROP RULE!
For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you
cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops.

Evaluation:
Your grade will be based on the following points:

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<thead>
<tr>
<th>Participation, Quizzes, &amp; Exercises</th>
<th>250</th>
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<tbody>
<tr>
<td>Journal (10@10pts)</td>
<td>100</td>
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<tr>
<td>Essay #1</td>
<td>100</td>
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<tr>
<td>Essay #2</td>
<td>100</td>
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<tr>
<td>Essay #3</td>
<td>100</td>
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<tr>
<td>Essay #4</td>
<td>200</td>
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<tr>
<td>Final Essay/Exam</td>
<td>150</td>
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<tr>
<td>Total Points</td>
<td>1000</td>
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Course Grade:

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<thead>
<tr>
<th>Points</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>900-1000pts.</td>
<td>A</td>
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<tr>
<td>800-899pts.</td>
<td>B</td>
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<tr>
<td>700-799pts.</td>
<td>C</td>
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<tr>
<td>600-699pts.</td>
<td>D</td>
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<td>59 and below</td>
<td>F</td>
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*I do not give make-up quizzes or exams. **Late Assignments will not be accepted.** Always refer to the course syllabus for due dates! *The instructor reserves the right to change this syllabus at any time during the course of the semester, if deemed necessary.

Repeatability Issue:
Effective for Fall Semester 2005, the Dallas County Community Colleges will charge a higher tuition rate to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in higher tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. More information is available at: http://www.dcccd.edu/ThirdCourseAttempt/.

Student E-Mail:
Legal Privacy issues prevent your instructor from discussing your work or your grades on commercial e-mail accounts. If you wish to send your papers as attachments to an e-mail (and the instructor permits it), or if you have any questions about your grade, you must open a student e-mail account. The account is free. You may set it up by going to www.dcccd.edu and click on Student Services, Online Services and NetMail. All students receiving financial aid must open a student NetMail account.
Religious Holidays/Observances:
Students who will be absent from class for the observance of a religious holiday must notify the instructor in advance. Please refer to the college catalog section on Student Responsibilities.

ADA Services:
If you are a student with a disability and/or special needs who require ADA accommodations, please contact Eastfield College Disability Services Office at 972-870-8348. For any testing accommodations, you must go through the EFC Disability Services Office.

Incompletes:
The Incomplete grade, I, will be given under extreme circumstances. Please consult the college catalog.

Obtaining Your Grades at the End of the Semester:
Grade reports are no longer mailed. Convenient access is available online or by telephone. Use your student identification number when you log on to e-Connect or call DCCCD Touch Tone Services. Web site address: http://econnect.dcccd.edu & Telephone number: 972-613-1818.

Printing on Campus:
Printing in the Computer Lab (L-108), Library, and Learning Assistance Center will cost 5 cents per page. Students must bring a $1.00, $5.00, $10.00, or $20.00 bill to the lab to create an account. Accounts must be created before attempting to print. No change is made in the lab. Once the money is in the bill acceptor it cannot be retrieved. Cash refunds are not possible. Accounts stay active as long as the account has value.

WARNING: THIS CLASS MAY CONTAIN SHORT STORIES AND MOVIES THAT MAY BE CONSIDERED OFFENSIVE TO SOME INDIVIDUALS.
ACKNOWLEDGMENT

I, ________________________________, do hereby acknowledge that I have received the syllabus for English 1301, and I understand my responsibility as well as the grading scale, methods of evaluation, attendance policy, assignment policy, classroom environment and academic/plagiarism policies. I am also aware that any act of plagiarism or academic dishonesty may possibly result in my failing the class.

__________________________________________________________________________   ________________
Signature                                      Date